

MAR BASELIOS COLLEGE OF ENGINEERING AND TECHNOLOGY

Mar Ivanios Vidyanagar, Thiruvananthapuram-695015

MBT/EL/26-27/001

05-10-2026

NOTIFICATION FOR THE ELECTION TO COLLEGE UNION 2026 -2027

Sub: -Election to College Union 2026- 2027 of the Mar Baselios college of Engineering and Technology – reg.,

Ref:- 1. Election notification KTU/ASST1(STUDENTAFFAIRS)/2999/2026 dtd 04.10.2026 APJ Abdul Kalam Technological University Thiruvananthapuram.
2. Chapter 4, Para 6 of the APJ Abdul Kalam Technological University First Statutes 2020 and subsequent amendment.
3. U.O. No. 2354/2026/KTU dated 01.10.2026
4. Lyngdoh Committee recommendations approved by the Hon'ble Supreme Court of India.

The First Statutes of the University issued as per S.R.O No.480/2020 dated 07/08/2020 published on 05/08/2020 provides for the University Union and the College Union. Chapter 4 Statute 6 provides that there shall be a College Union by whatever name called in the colleges, institutions, autonomous colleges, constituent colleges, and colleges granted academic autonomy affiliated with the University. The constitution, constitution of the College Union, College Union Executive Committee, office bearers, their powers, duties and functions, elections to the College Union and its official tenure are provided in the Statutes.

In compliance with the reference cited 1 above, it is hereby notified that an election will be held to elect the following office bearers and members of the executive committee of the College Union 2026-2027 of the Mar Baselios college of Engineering and Technology (Autonomous) using secret ballot on 16th of October 2026 in the Parliamentary mode of election.

Parliamentary mode of election refers to a decentralized system of election in which students of each class in an institution choose their representatives through the mode of secret ballot, who in turn elect the Executive Members of the Union from among themselves through the mode of secret ballot.

SCHEDULE OF EVENTS FOR COLLEGE UNION ELECTION 2026-2027

(Parliamentary Mode)

Stage 1-Election of Class Representatives

Sl. No.	Programme / Item	Date	Time
1.	Date of Notification	05.10.2026	
2.	Date of publication of Electoral Roll for each class	06.10.2026	1.00 pm
3.	Last Date and hour for filing complaints regarding Electoral Roll of each class	07.10.2026	11.00 am
4.	Publication of the final Electoral Roll of each class	07.10.2026	4.00 pm

5.	Last date and hour for receipt of nomination for election of each class representatives	09.10.2026	02.00 pm
6.	Scrutiny of nomination	09.10.2026	02.05 pm Onwards
7.	Publication of the list of valid nominations for election of each class representatives	09.10.2026	After 06.00 pm
8.	Withdrawal of Candidature / Nomination	12.10.2026	11.00 am
9.	Publication of Final list of candidates for election of each class representatives	12.10.2026	04.00 pm
10.	Polling of Votes for Class Wise Election (Class Representative)	16.10..2026	11.35 am to 12.30 pm
11.	Scrutiny and counting of votes for Class Wise Election for election of class representatives	16.10..2026	10.35 am onwards or in the event that polling is not completed by then, immediately up on completion of the polling process.
12.	Declaration of results of election of class representatives	16.10..2026	Within 15 mins of finishing counting of votes.

Stage 2 -Election of College Union Executive Committee Members

Sl. No.	Programme / Item	Date	Time
13	Publishing of Electoral Roll of elected class representatives	16.10..2026	12.00 pm to 12.15 pm
14	Time for filing Nominations to various positions of the College Union	16.10..2026	12.15 pm to 1.30 pm
15	Scrutiny of nominations	16.10..2026	1.40 pm to 2.20 pm
16	Publication of the list of valid nominations	16.10..2026	2.50 pm
17	Withdrawal of Candidature / Nomination	16.10..2026	3.00 pm to 3.15 pm
18	Publication of Final list of candidates	16.10..2026	3.30 pm
19	Polling of Votes	16.10..2026	4.00 pm to 4.45 pm
20	Scrutiny & counting of votes	16.10..2026	05.00 pm onwards or in the event that polling is not completed by then, immediately up on completion of the polling process.

21	Declaration of results	16.10..2026	Within 1 hour of finishing counting of votes.
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The Positions in the College Union Executive Committee to which the elections are conducted

Sl. No.	Name of the Post	No. of Posts
1	Chairperson	1
2	Vice- Chairperson	1
3	General Secretary	1
4	Magazine Editor	1
5	Arts club secretary	1
6	University Union Councillors	2
7	Women representatives	2
8	UG Degree Representative	
	a) Civil Engineering Representative	1
	b) Computer Science and Engineering Representative	1
	c) Computer Science and Engineering(AI) Representative	1
	d) Electronics and Communication Engineering Representative	1
	e) Electrical and Electronics Engineering Representative	1
	f) Electrical and Computer science (EL)Engineering Representative	1
	g) Mechanical Engineering Representative	1
9	PG Degree Representative	1

Room No. A 207 will function as the election office of the Returning officer. The nomination forms will be available in the college website and also at the office of the Returning officer.

General Guidelines for the conduct of Elections

1. The Returning Officer shall prepare an Electoral Roll of all students of each class and a consolidated Electoral Roll of all students of the college belonging to all classes.
2. A candidate shall be considered eligible with respect to academic arrears for contesting College Union Elections only if all of the following conditions are satisfied:
 - a) The candidate has **passed all subjects of the completed semesters**, the results of which have been declared by the University, as on the date of filing the nomination.
 - b) The candidate has **appeared for all regular examinations** of the completed semesters and has not been absent from any regular examination, including examinations whose results are pending as on the date of filing nomination
 - c) Subjects of the last completed semesters for which results have not yet been declared by the University as on the date of filing nomination shall not be

taken into account for determining academic eligibility, provided the candidate has appeared for such examinations.

- d) The following shall not be considered for the purpose of assessing academic eligibility of candidates:
- Digital 101 MOOC course included in the 2024 curriculum
 - Minor courses
 - Honours courses
 - Challenge Courses (B. Tech-2024 Scheme)
3. Attendance Eligibility for College Union Elections

Attendance eligibility shall be assessed exclusively on the basis of the last completed semester of the programme. Attendance of the ongoing/current semester shall not be considered for any purpose relating to election eligibility.

For students admitted to the **First Semester**, since no semester has been completed at the time of the election, attendance shall be considered as on the date of publication of the College Union Election Notification.

The minimum attendance required for eligibility shall be as follows:

- Male students: 75%
- Female students: 73%
- Students with benchmark disabilities (PwD): 70%

Eligible attendance may include approved condonation of attendance, as per the norms prescribed by the University.

- Students who have been granted University-approved duty leave, and who thereby attain the prescribed minimum attendance, shall also be considered eligible for contesting the election.

The attendance eligibility condition shall be mandatory and uniformly applicable to:

- Candidate
- Proposer
- Secunder

4. It is the responsibility of the candidate to verify and ensure that the Nomination Form is duly and completely filled in all respects before submitting the same to the Returning Officer
5. A candidate may file Nomination Forms for more than one post. However, after the expiry of the withdrawal period, a student shall be permitted to contest as a candidate for only one (1) post at a time in a College Union Election. If a candidate's name continues to appear against more than one post after the withdrawal period, the candidate shall be declared ineligible to contest for all such posts.
6. No elector shall propose or second more than one candidate for the same post.
7. The Nomination Form should be filed in a sealed envelope and deposited in the nomination box placed in the office of the Returning Officer as per the given schedule.

8. Any candidate who has filed a nomination may withdraw the nomination by a written notice signed by the candidate and delivered in person by the candidate or through an authorized representative who is included in the Electoral Roll, to the Returning Officer within the date and time prescribed in the election schedule. If the withdrawal request is submitted by an authorized person, the Returning Officer shall ensure that the request is submitted with the knowledge and consent of the candidate.
9. The upper age limit for contesting College Union Elections shall be:
 - Undergraduate (UG) and Postgraduate (PG) students: Not exceeding twenty seven (27) years. The candidate shall not have attained the age of 28 years as on 05.10.2026.
10. A student who is under suspension from the college as on the date of polling shall not be eligible to vote in the College Union Elections.
11. Election of University Union Councillor(s) and Women Representatives.
 - a. As per the KTU Election Manual, the number of University Union Councillor(s) to be elected shall be determined based on the total student strength of the college, as follows:
 - One (1) University Union Councillor shall be elected if the total student strength is up to 750.
 - Two (2) University Union Councillors shall be elected if the total student strength exceeds 750.
 - b. The election of University Union Councillor(s) and Women Representatives shall be conducted using separate single ballot papers for each category, applicable to both Presidential Mode and Parliamentary Mode of election.
 - c. Where two (2) candidates are to be elected, the two candidates securing the highest number of valid votes shall be declared elected.
 - d. Ballot Validity Condition:
 - If a voter marks votes for more candidates than the number of posts to be filled, the ballot shall be treated as invalid.
 - If a voter marks votes equal to or fewer than the number of posts to be filled, the ballot shall be treated as valid to the extent of such valid markings.
 - e. The same procedure and ballot validity rules shall apply to the election of Women Representatives, wherever applicable.
 - f. Women Representatives shall be elected only in mixed colleges, where women students are enrolled.
12. A candidate contesting for a particular post shall not act as a proposer or seconder for any candidate contesting for the same post.
13. There shall be no age limit for a proposer or seconder.
14. A student may contest a maximum of two College Union posts during the programme, and this limit shall apply to College Union elections conducted in both Presidential Mode and Parliamentary Mode (Phase II). The two posts may comprise either one Office-Bearer post and one (1) non-Office-Bearer Executive post, or two non-Office-Bearer Executive posts. Under no circumstances shall a student be permitted to contest for more than one (1) Office-Bearer post during the programme.
15. A student who is facing or has faced disciplinary action by the College or University, as applicable under the prescribed rules, shall not be eligible to

- contest the election or act as a proposer or seconder.
16. Only students whose names appear in the final Electoral Roll shall be eligible to vote, contest, propose or second, subject to the applicable category-specific conditions.
 17. Where two or more candidates secure an equal number of valid votes for the same post, the result shall be decided by draw of lots conducted by the Returning Officer in the presence of the candidates or their authorized representatives.
 18. The proposer and the seconder of students representing female students' constituencies shall only be female students representing the respective constituencies and for the purpose, separate Electoral Roll of female students shall be prepared for the respective constituencies.
 19. Where elections are conducted in Parliamentary Mode or Hybrid Mode, the proposer and the seconder of students contesting as candidates of class representatives shall belong to the Electoral Roll of the same class.
Where elections are conducted for election of representatives of each Programme (UG/PG) the proposer and the seconder of students contesting as candidates shall belong to the same Programme.
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In the Parliamentary Mode of election, the number and category of Class Representatives to be elected shall depend on the student strength and gender composition of the class.

The Class Representatives shall be elected as follows:

Mixed Undergraduate (UG) class with student strength exceeding twenty (20): Two (2) Class Representatives shall be elected, namely: One Class Representative (General); and One Class Representative (Lady-Reserved).

General Seat:

- Any student of the concerned class may contest.
- Candidates may be Male, Female, or Transgender.
- The nomination shall be proposed and seconded by any two students of the same class, irrespective of gender.
- All eligible students of the class shall be entitled to vote for the General Seat.

Lady-Reserved Seat:

- Only a female student of the concerned class may contest.
- The nomination shall be proposed and seconded by female students of the same class. Only eligible female students of the class shall be entitled to vote for the Lady-Reserved Seat.

Phase II election:

Eligibility to contest in the Phase II election shall be determined by the category under which the Class Representative was elected, and not by the gender of the elected Class Representative.

Lady-Reserved Category Class Representative:

Lady-Reserved Category Class Representatives shall be entitled to vote only for the Women Representative post(s).

A Class Representative elected under the Lady-Reserved Category shall not be eligible to contest for the post of Vice-Chairperson or any other General-Category post.

General Category Class Representative:

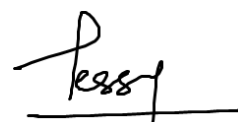
A Class Representative elected under the General Category shall be eligible to contest for General-Category posts, subject to fulfilment of the prescribed eligibility conditions. The post of Vice-Chairperson shall be contested only by a female Class Representative elected under the General Category.

General Category Class Representatives shall be entitled to vote for the prescribed General-Category posts in Phase II, subject to the applicable eligibility conditions.

Code of Conduct for Elections

The following shall be the general code of conduct for elections to the College Union;

- i. No person other than a student of the college shall participate in the propaganda, meetings and other gatherings inside the college without the written permission of the Returning Officer.
- ii. Candidates, their authorised representatives and other students shall not disfigure any classrooms, compound walls and buildings in the college campus by pasting of posters or writing on the walls as part of their election campaign.
- iii. Election campaign/propaganda/meetings/canvassing in the college campus on the day fixed for the poll and till the election results are declared is prohibited.
- iv. Election campaign/propaganda/meetings/canvassing shall be held in a peaceful, cooperative, friendly manner, keeping in view the aims and objects of the College Union.
- v. Complaints of violation of the code of conduct shall be given in writing to the Returning Officer, who shall dispose of the same on merits.



Dr. Tessy Mathew
(Returning Officer)