



MAR BASELIOS
COLLEGE OF ENGINEERING AND TECHNOLOGY
AUTONOMOUS

MAR BASELIOS COLLEGE OF ENGINEERING AND TECHNOLOGY

(Autonomous College affiliated to APJ Abdul Kalam Technological University)
NALANCHIRA, THIRUVANANTHAPURAM-695015

MINUTES OF THE INTERNAL QUALITY ASSURANCE CELL

IQAC/MBT/AUT/2025/10/15

Date: 24.06.2025 (Tuesday)

Time: 2.30 pm

Venue: Senatus Hall

Mode: Hybrid mode

Members Present: Fr. John Varghese Palanilkunnathil, Fr. Koshy Issac Punnamootil, Dr. S Viswanatha Rao, Ms. Deepa A K, Mr. Biju Philip, Mr. Jerin Chacko, Dr. S Ushakumari, Dr. Paul Thomas, Dr. K Muraleedharan Nair, Dr. Neethu Roy, Dr. M J Jayashree, Dr. Rajesh T N, Prof. Raju K Gopal, Mr. Mohan George, Dr. Pradeep M, Dr. Jisha John, Dr. Luxy Mathews, Dr. Elizabeth Varghese, Dr. Remil George Thomas, Dr. Swapna P S, Dr. Nidhi M B, Dr. Archana P Das, Mr. Praveen G L, Dr. Jaya S Pillai, Ms. Charivil Sojy Rajan, Dr. Soumya A V, Ms. Deepa P.L, Dr. Arvind P, Dr. Anupama Krishna D, Ms. Sangeetha Sajejev, Dr. Lani Rachel Mathew, Mr. Ramjith R. P, Mr. Aswin R B, Ms. Sabitha S Nair, Mr. Binu K John.

Leave of Absence: Mr. Aditya S, Dr. Deepak Raj, Ms. Linumole K C.

#	Agenda	Discussion/Decision	Responsibility
1.	Prayer	The meeting started with a silent Prayer.	--
2.	Welcome	Dr. S Viswanatha Rao, Principal welcomed all the external and internal members of the Internal Quality Assurance Cell.	--
3.	Minutes of the Previous Meeting	The minutes of the last meeting held on 06 December 2024 was already circulated and was confirmed by the members present.	--

4.	Developments after last meeting	<p>Dr. S Viswanatha Rao, Principal presented an overview of the Developments after last meeting, which included:</p> <ul style="list-style-type: none"> • MBCET has been accredited by NAAC since 2016 and five B Tech programmes by NBA since 2016. As part of the accreditation requirement of NAAC every year we need to submit the AQAR report. • After the last meeting there have been a number of activities held in the institute with respect to academics, co-curricular, and extra-curricular domains. The second B.Tech and fourth M.Tech batches have completed their coursework and end-semester examinations. The B.Tech pass percentage improved to 71% this year, up from 65% last year. All registered M.Tech students are eligible for the award of M Tech degree. • A strong emphasis on skill development has led students to actively utilize various platforms, including µlearn. MBCET was recognized as a top-performing institution on µlearn, with student activity points exceeding 3 million this year, a significant increase from 2 million last year. • Institute has organized two International Conferences: <ol style="list-style-type: none"> 1. ICID 2024 – Second International Conference on Infrastructure Development, 25-27 September 2024 - Facilitated by the Dept. of CE 2. ICAMeO 2025 – The Second International Conference on Applied Mechanics and Optimisation, 29-31 May 2025 - Facilitated by Dept. of ME. • Another International Conference coming is up on Networks and Advances in Computational Technologies (NetACT) in August 2025. • A number of FDPs and STTPs were conducted for both faculty and staff during the academic year 2024-2025. 	--
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		<ul style="list-style-type: none"> • Industry collaborations continue to grow, with a new Ultra Tech Cements-sponsored lab established in the Civil Engineering Department, in addition to the existing industry-sponsored labs in CSE, ECE, and EEE. Discussions are also in progress to set up an industry lab in Mechanical Engineering. • In addition to the academic activities students performed well in extra curricular activities and won many prizes in sports and games. 	
5.	Presentation of AQAR 2024-2025 for Approval	<ul style="list-style-type: none"> • IQAC Coordinator, Dr. Nisha G K presented the draft AQAR for the period 2024–2025 academic year, which summarises the work completed from June 2024 to May 2025. • This Annual Quality Assessment Report (AQAR) 2024-2025 is the eighth report after the NAAC accreditation in 2016. • IQAC approved the draft AQAR for the 2024–2025 and permitted to proceed with the AQAR submission and also suggested to make necessary minor revisions prior to the submission. • The AQAR could be submitted in July 2025. 	IQAC Team
6.	Review of Action Plan for the year 2024-2025	<p>The IQAC Coordinator presented the Action Taken 2024-2025 and appraised the activities completed till June 2025.</p> <p>Action Taken</p> <ul style="list-style-type: none"> • One Industry supported laboratory started in Civil department in collaboration with UltraTech Cement. • Non-Destructive Testing Lab under consideration. • Training programs conducted to increase placements. • Conducted one Faculty Development Programme per Department in this semester. • Organised two International Conference at College level by CE and ME departments 	All members

		<ul style="list-style-type: none"> • An outreach programme was conducted at MBCET in collaboration with Manorama and Alibi cyber forensics more outreach programs. • In EE and S& H department, a new lab with 65 computers was made operational. • Research lab under UGC Research and Development cell formed to promote Multidisciplinary / Inter Disciplinary Research is underway • Annual External Peer evaluation for the academic and administrative processes along with the regular internal audit conducted. • Plan for a 4-a-side football pitch is in the pipeline • Prepared and submitted Self-Assessment Report under Tier 1, for accreditation assessment by NBA on Feb 18, 2025 • Faculty members use software tools such as Camtasia and Open Broadcaster Software (OBS) for content creation • Initiated external Green, Energy and Environment audits. <p>All external and internal members gave concurrence.</p>	
7.	Action Plan for the year 2025-2026	<p>The IQAC Coordinator presented the Action Plan 2025-2026 and appraised the activities.</p> <p>Action Plan 2025-2026</p> <ul style="list-style-type: none"> • Prepare and submit Self-Study Report, for NAAC accreditation • Impart and enrich entrepreneurial skills among the campus community. • Student / Faculty exchange programs to be initiated. • Additional block for the academic activities • Facilitate experiential learning through more project work and field study opportunities. 	All members

		<ul style="list-style-type: none"> • Start one Industry supported Laboratory in the Mechanical Engineering discipline • Conduct at least one Faculty Development Programme per semester per Department • Organise at least one International Conference at College level by different departments • Modernize the UG laboratories of the major Departments to address advanced topics as required in the revised curriculum. • Establish a Research lab under UGC Research and Development cell formed to promote Multidisciplinary / Interdisciplinary Research • Conduct annual External Peer evaluation for the academic and administrative processes along with the regular internal audits • Create incubation space for start-ups and implement NISP. • Create facilities for e-content development • Conduct external Green, Energy and Environment audits. <p>All external and internal members noted the same.</p>	
8.	Review of IQAC Calendar for the year 2024-2025	<p>The IQAC Coordinator presented the IQAC Calendar 2024-2025 and the IQAC activities from July 2024 to June 2025.</p> <p>All IQAC members gave concurrence.</p>	All members
9.	IQAC Calendar for the year 2025-2026	<p>The IQAC Coordinator presented the IQAC Calendar 2025-2026 and the IQAC activities from July 2025 to July 2026.</p> <p>All IQAC members noted the same.</p>	All members
10.	Vote of Thanks	<p>The IQAC Coordinator, Dr. Nisha G K proposed the vote of thanks to all the IQAC members for their valuable suggestions and for the continued support.</p>	--

Meeting adjourned at 4.15 pm

Members attended online:



N.G.K.

Dr Nisha G K
IQAC Coordinator and Member Secretary

Principal
MBCET

Copy to: All members attended, Website, File