



MAR BASELIOS COLLEGE OF ENGINEERING AND TECHNOLOGY

(Autonomous College affiliated to APJ Abdul Kalam Technological University)

NALANCHIRA, THIRUVANANTHAPURAM-695015

MINUTES OF THE INTERNAL QUALITY ASSURANCE CELL

IQAC/MBT/AUT/2025/22

Date: 11.11.2025 (Tuesday)

Time: 9.30 am

Members Present: Dr. Praveen Krishna I R, Dr. Savier J S, Rev. Fr. John Varghese Palanilkunnathil, Rev. (Fr.) Dr. Koshy Issac Punnamoottil, Dr. Viswanatha Rao S, Dr. Neethu Roy, Dr. Jayashree M J, Dr. Rajesh T N, Dr. Jisha John, Mr. Mohan George, Dr. Nisha G K, Ms. Anaswara Johny.

#	Agenda	Decisions/Deliberations	Responsibility
1.	Introductory remarks	The IQAC Coordinator welcomed UGC experts and all faculty and provided a quick overview of the meeting's agenda items pertaining to UGC Expert Peer Team visit for the academic year 2024-2025 to be send to UGC.	--
2.	Action Taken Report	Recommendations from the previous UGC report for the 2023-2024 academic year were discussed and handed over to the expert members.	--
3.	UGC Report	The UGC report for the 2024–2025 academic year, along with the relevant files, was handed over to experts for verification.	--
4.	UGC Data Submission	The UGC report must be submitted to the UGC chairman by the end of November 2025.	IQAC Coordinator

The meeting ended at: 5.00 pm

Signature of the Coordinator IQAC

Dr. NISHA G K