



MAR BASELIOS COLLEGE OF ENGINEERING AND TECHNOLOGY (MBCET)
(AUTONOMOUS)

THIRUVANANTHAPURAM-695015

MINUTES OF THE FOURTEENTH MEETING OF THE ACADEMIC COUNCIL (AUTONOMOUS)
HELD ON 28/05/2025 (Wednesday) VENUE: SENATUS HALL/ONLINE AT 02:30 PM

Members present:

1.	Dr. S Viswanatha Rao	Principal, MBCET	Chairman
2.	Dr. Libish TM	Director Academics, APJAKTU and Professor, Dept. of Electronics and Communication Engineering, SCT College of Engineering.	Member, KTU Nominee
3.	Dr. Tara Raveendran	Professor, Dept. of Electronics and Communication Engineering, College of Engineering Trivandrum.	Member, KTU Nominee
4	Dr. Ansamma John	Professor, Dept. of Computer Science and Engineering, T.K.M. College of Engineering.	Member, GB Nominee
5	Prof. Raju K George	Dean(R&D) and Outstanding Professor of Mathematics, Indian Institute of Space Science and Technology. Thiruvananthapuram	Member, GB Nominee
6	Dr. Sandhyarani N	Dean R&C & Professor, Department of Materials Sciences and Engineering, National Institute of Technology Calicut	Member, GB Nominee
7	Mr. Anil Kumar CS	Former Regional Business Manager, Reliance Retail	Member, GB Nominee
8	Dr. Paul Thomas	Professor ECE& Dean (PG Studies & Research	Co-opted Member
9	Dr. Neethu Roy	Professor CE & Dean (Research & Consultancy)	Co-opted Member
10.	Dr. K. Muraleedharan Nair	Professor ME & Dean(Administration	Co-opted Member
11.	Dr. M.J Jayashree	Professor ECE & Dean (Academic UG)	Co-opted Member
12.	Dr. Rajesh T.N	Professor ME & Dean (Student Affairs)	Co-opted Member
13.	Ms. Sojy Rajan	Asst. Dean (Alumni Affairs)	Co-opted Member
14	Dr. Pradeep M	Assoc. Prof, MED, Controller of Examinations	Member(CoE)
15.	Dr. Jisha S V	Head, Department of Civil Engineering	Member(HoD)
16.	Dr. Jisha John	Head, Department of Computer Science and Engineering	Member(HoD)



17.	Dr. Luxy Mathews	Head, Department of Electronics and Communication Engineering	Member(HoD)
18.	Dr. Elizabeth Varghese	Head, Department of Electrical and Electronics Engineering	Member(HoD)
19.	Dr. Archana P Das	Head, Department of Science and Humanities	Member(HoD) (Ex Officio)
20.	Dr. Tessy Mathew	Professor, CSE	Member from Faculty, Principal's Nominee
21.	Dr. Shalu George K	Assoc. Prof, EED	Member from Faculty, Principal's Nominee
22.	Mr. Vinu V	Asst. Professor, S&H	Member from Faculty, Principal's Nominee
23.	Dr. Lani Rachel Mathew	Asst. Professor, ECE	Member from Faculty, Principal's Nominee
24.	Dr. Deepak Raj	Head, Department of Physical Education	Invitee
25.	Mr. Binu K John	College Librarian	Invitee
26.	Dr. Arvind P	Asst. Professor, MED	Member Secretary Principal's Nominee

Members on Leave: Dr. Ajil Kumar A, Prof. B.R Jayalekshmi, Dr. Prince A, Prof. A Salih, Mr. Hiron Bose.

Ten members attended the meeting online (Google Meet)

Minutes

Subject AC14.01	(a) Invocation
	(b) Welcome Note by Chair
	(c) Confirmation of the Minutes of the Thirteenth Meeting of the Academic Council held on 28.05.2025
Gist	<p>(a) The Chairman called the meeting to order at 02:30 pm, and the proceedings began with a silent prayer.</p> <p>(b) The Chairman welcomed the honorable members to the Fourteenth Meeting of the Academic Council with a positive note.</p> <p>(c) The Secretary informed the Council that the draft Minutes of the Thirteenth Meeting held on 12.12.2024 were circulated via email to all members, and all suggestions received were incorporated into the draft Minutes presented in the Agenda Notes. The Chairman sought confirmation of the Minutes. The Council read and confirmed the Minutes of the Thirteenth Meeting.</p>



Subject AC14.02	Report on the actions taken/actions pending on the pertinent decisions in the Minutes of the Thirteenth Meeting of the Academic Council held on 12.12.2024
Decision	<p>The Academic Council was apprised that actions had been initiated on all pertinent decisions from the Minutes of the Thirteenth Meeting held on 12.12.2024.</p> <p>The Action Taken Report was presented. The Council reviewed the report and expressed satisfaction with the progress of the actions taken by the College. The Council resolved to approve the Action Taken Report.</p>
Subject AC14.03	Ratification of approvals obtained over email after the last Academic Council Meeting
Decision	The relevant items are taken up for discussion and final approval in agenda items 14.09 & 14.11.
Subject AC14.04	Consideration of Minimum Credit requirements for B.Tech S5 and S7
Decision	<p>The Council deliberated on the minimum credit requirements for progression in the B.Tech programme and endorsed a flexible and student-centric approach.</p> <ul style="list-style-type: none"> For students under the 2023 regulations, the minimum requirement of 22 credits for progression to S5 remains applicable. For students under the 2020 regulations, the Council approved waiving the 47-credit requirement for progression to S7 for the affected batches. This decision considers the major structural changes introduced in the 2023 curriculum and acknowledges that these students are in their final year. Moreover, the Council noted that this cohort had previously received a waiver for progression to S5 due to the disruptions caused by the COVID-19 pandemic. <p>This decision aims to ensure that no student is academically disadvantaged due to systemic or external challenges, and reflects the proactive efforts to balance academic rigor with empathetic governance.</p>
Subject AC14.05	Consideration of B.Tech Syllabus recommended by BoS (CE, CSE, ECE, EEE, ME, SH) for approval
Decision	<p>The Council approved the following syllabus (recommended by the respective Boards of Studies):</p> <ul style="list-style-type: none"> For S5 and S6 under the 2023 autonomy scheme for Btech programmes under all branches (CE, CSE, ECE, EEE, ME, SH) For S7 and S8 under the 2022 scheme for CT and EL B'Tech programmes. For S7 and S8 under the 2020(revised in 2022) scheme for CS and EE Btech programmes.
Subject AC14.06	Approval of list of MOOC to be offered



Decision	The Council considered and approved the list of MOOCs proposed for UG and PG students for CE, CSE, ECE, EEE, & SH. These courses, promote flexible and self-paced learning, with content from NPTEL and SWAYAM.
Subject AC14.07	Consideration of Academic Calendars of UG and PG for the for ODD semesters of 2025 for approval
Decision	<p>The Council reviewed the proposed academic calendars:</p> <ul style="list-style-type: none"> • UG (S3, S5, S7)-classes to commence from 1 July 2025 • PG (M3)-classes from 8 September 2025 • Additionally PG (M4) calendar was presented for approval <p>The calendars were prepared ensuring the required number of working days and planned assessment schedules. The Council approved the proposed calendars.</p>
Subject AC14.08	Approval of results and additional list of B.Tech graduands of 2020 admission
Decision	The Council was apprised that several students from the 2020 B.Tech batch cleared their backlogs through supplementary exams and became eligible for the degree. The Council approved the results and the updated list of graduands and resolved to forward the list to the Governing Body for recommendation to APJAKTU.
Subject AC14.09	Ratification of policy regarding issue of certificates/grade cards of students transferred from other Colleges/Universities
Decision	<p>The Academic Council had earlier reviewed a draft policy regarding issue of certificates/grade cards of students transferred from other Colleges/Universities Based on its suggestion, a more comprehensive policy was developed and circulated for approval. After the Council approved the draft, it was placed before the Governing Body, which approved it with the addition of a clause requiring stipend-receiving students to submit an NOC from the issuing organization.</p> <p>The revised policy was placed before the Council for ratification. Council ratified the policy, thereby finalizing the framework for issuing certificates and grade cards to transferred students.</p>
Subject AC14.10	Approval of new templates of B.Tech/M.Tech Consolidated Grade Cards/Provisional Degree Certificates bearing QR code
Decision	The Council considered the proposal to enhance the security and verifiability of academic documents by introducing QR codes in the new templates of B.Tech and M.Tech consolidated grade cards. These QR codes, when scanned, would direct the verifier to a secure digital version of the certificate hosted in the Academic Management System. During the review, Council members provided valuable suggestions regarding formatting, consistency in terminology, alignment of headers, and visual clarity of the layout. The Council approved the revised templates incorporating these refinements.
Subject AC14.11	Approval of draft of Consolidated Grade Card of Ms. Aswathy S., M.Tech Graduand
Decision	The case of Ms. Aswathy S. was presented in the previous Academic Council meeting. The Council had suggested that this agenda item be considered after finalising the policy regarding the issue of certificates/grade cards for students



	<p>transferred from other Colleges/Universities. Following this, the draft policy and a draft template of the grade card were circulated via email and approved by the esteemed members of the Academic Council.</p> <p>The draft consolidated grade card of Ms. Aswathy S, incorporating all relevant details, was presented before the council in the current meeting. The Council reviewed and approved the draft consolidated grade card of Ms. Aswathy S. and resolved to recommend her case to the Governing Body for onward recommendation to APJAKTU for the award of the M.Tech Degree in Structural Engineering.</p>
Subject AC14.12	Permission for rejoining of a candidate Mr. ANSEN P BINU to fourth semester of M.Tech Programme
Decision	<p>The Council considered the request of Mr. Ansen P. Binu (2022 admission) to rejoin the M.Tech fourth semester. Noting that he is within the permissible completion period and meets eligibility requirements, the Council approved his request to rejoin in December 2025.</p> <p>The Council also noted that such individual rejoining cases need not be brought to the Academic Council level, provided they fall within the approved academic policies. The relevant policy provisions may be followed for similar future cases.</p>
Subject AC14.13	Approval of additional list of Examiners
Decision	The Council approved the additional list of examiners for B.Tech and M.Tech programmes, as recommended by the respective Boards of Studies.
Subject AC14.14	Orders on Extension of approval from AICTE for 2025-2026
Decision	The Council noted that AICTE had granted Extension of Approval (EoA) for all UG and PG programmes at the College for the academic year 2025–2026.
Subject AC14.15	Any other matter with the permission of the Chair
Decision	<ul style="list-style-type: none"> • Council considered and approved an amendment to the B.Tech Regulation 2023 regarding the Award of Minor in Specialized Areas to provide greater flexibility and interdisciplinary opportunities in the Minor programmes offered under the B.Tech curriculum. <ul style="list-style-type: none"> ○ Existing Clause (R24.1): “All students of the B.Tech Programme shall be eligible to register for a Minor in Engineering if they desire.” ○ Amended Clause (R24.1): “All students of the B.Tech Programme shall be eligible to register for a Minor if they desire. Minor can be offered on a branch-wise basis or in specialized areas.” • Additionally, the following reporting items were brought to the attention of the Council: <ul style="list-style-type: none"> ○ The case of Mr. Bhuvanesh Suresh, M.Tech student, who is rejoining the fourth semester of the programme. ○ The request of Ms. Krishnapriya H., B.Tech student, for a Break of Study during her second semester. <p>The Council took note of both cases, which are being processed in line with existing academic policies.</p>



The Member Secretary proposed the Vote of Thanks.
The meeting adjourned at 03:45 PM with thanks to the Chair.

Date. 11.06.2025

Member Secretary

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CHAIRMAN