MAR BASELIOS COLLEGE OF ENGINEERING AND TECHNOLOGY (MBCET)

(AUTONOMOUS)

THIRUVANANTHAPURAM-695015

MINUTES OF THE MEETING OF THE INTERNAL QUALITY ASSURANCE CELL HELD ON 24.04.2023

Time   :10.30 am

Venue: Senatus Hall (Hybrid mode)

Members on leave

Dr George Zachariah, Dr. Muraleedharan Nair K.,Dr. S. Ushakumari, Dr. Jayakumari J., Dr. Remil George Thomas, Dr. Deepak Raj, Mr. Arvind P., Mr. Praveen G L, Mr. Ajithkumar G S, Ms. Deepa A. K.
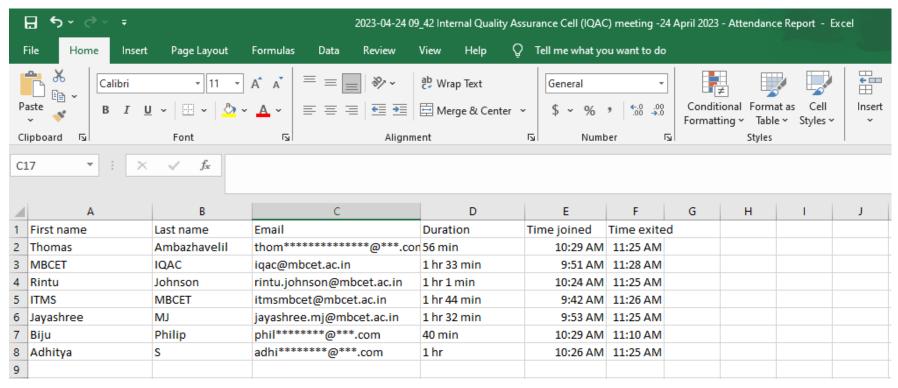
#	Agenda	Discussion/Decision	Responsibility
1.	Prayer	The meeting started with a silent Prayer.	
2.	Welcome	Dr M.J. Jayashree, IQAC Coordinator and Member Secretary welcomed the external and internal members	
3.	Minutes of the Previous Meeting	• The Minutes of the previous meetings were confirmed by the members present. • Meeting held on 22 January 2022- ONLINE- AQAR 2020-2021 approved • Meeting held on 08 June 2022- Meeting with External Peer team • Meeting held on 09 June 2022- Meeting with External Peer team • Meeting held on 26 July 2022- AQAR 2021-2022 approved (Internal Members only)	

4.	Developments after last meeting	Dr. Abraham T Mathew presented an overview of the Development & Plan, which included Exodos 2022, results of 2018-2022 batch, Academic Ranking for the College-2022, Campus Placement status of 2020, 2021, 2022 and 2023 batches, Internship for Final Year students, included NBA visit, Accreditation Status, NBA Accreditation 2022-Observations/Suggestions/Concerns, Consultancy for Kerala PWD/KWA/NATPAC, International Conference on Signal Processing, Informatics, Communication and Energy Systems (IEEE SPICES) 2022, FDP on Universal Human Values – II, ISTE National Award for Best faculty Chapter 2021-2022, Achievements by Faculty, filed one patent application, New MTech Curriculum 2022, History of Meetings of the Statutory Bodies, Current Academic Schedule, Enrolment status of both BTech and MTech as in March 2023, Admissions for 2022-2026 batch, new B.Tech and MTech programmes, Target Dates for Course Completion, Convocation 2022 of MTech students , Intel® Unnati AI/IoT Lab, Sustainability Hackathon Challenge, Sports and Games, new MoU's signed and existing MoUs, Brainstorming session on Vision 2030 and the Strategic Plan 2022-2027 and about the discussion on Vision and Mission on 12 April 2023, NBA Accreditation 2022- observations, suggestions and concerns.	
5.	Review of Action plan / Calendar for the year 2022-2023- Report by IQAC Coordinator	Summary of IQAC activities from Jan 2022 to April 23rd 2023 was presented by the IQAC Coordinator along with the Calendar 2022-2023.	
6.	Discussion on Action Plan for the year 2023-2024	Action Plan 2023-2024 was presented by Dr M.J. Jayashree, IQAC Coordinator and suggestions were invited. Action Plan 2023-2024 1. Start a Centre for Computational Intelligence and Cyber Security 2. Start a Centre for Professional Development and Lifelong Learning	IQAC Coordinator, Committee members and subcommittee members.

		3. Increase intake of core branches like B. Tech Mechanical Engineering by 50% 4. Start one Industry supported Laboratory each in the Civil and Mechanical Engineering areas. 5. Start one Research Laboratory in Electric vehicles 6. Start a Non-Destructive testing Lab 7. Start one training facility for telecom related technologies in association with BSNL 8. Modernize the Workshop to have facilities for Additive Manufacturing and 3D Printing technologies 9. Conduct annual External Peer evaluation for the academic and administrative processes along with the regular internal audit 10. Conduct training programmes for junior students for placement and endeavour to secure 100% placement for final year students 11. Conduct one Faculty Development Programme per Semester per Department 12. Secure 100% admission in all the Programmes of study 13. Implement revised curriculum for the B. Tech Programmes 14. Strengthen International relations and collaborative research/ exchange programmes 15. Create Deanship for Alumni Matters and strengthen Alumni relations portfolio 16. Develop playfields for more games like Lawn Tennis, Squash, etc. 17. Modernize the UG laboratories of the major Departments to cover advanced topics as required in the revised curriculum. Following are the suggestions received- 1. Enable students to work outside Kerala and India and have courses that offer flexibility to PG students. 2. Adoption of NEP 2020 may be added.	
7.	Any Other Matter	Proposed Vision and Mission statements for IQAC are presented by the Principal. The University Grants Commission notification regarding the setting up of IQAC was also read out. To encourage the stakeholders to imbibe and interweave quality in academics and research. **VISION** Excellence in the quality of academics and research **MISSION**	IQAC Coordinator

		1. To encourage the stakeholders to imbibe and interweave quality in academics and research; 2. To undertake concurrent audit and internal/peer evaluation of the processes and the outcomes; 3. To promote the values of inclusivity, independence, self-evaluation, accountability, and innovations from the quality perspective for individual, peer and institution; 4. To arrange for accreditation by national and international accreditation bodies 5. To collaborate with other institutions in the pursuit of institutional quality benchmarking and quality consciousness. Suggestions were invited for the statements. It was suggested that 'ethics' may be added. A few Proposals were listed by the Principal 1. There will be two full meetings of IQAC every academic year. 2. AQAR and UGC report will be presented in full meeting before submission. 3. There will be a standing committee of IQAC to discuss Internal audit reports, Peer audits, feedbacks, reforms etc and present to IQAC in the full meeting. IQAC Coordinator will be the convenor and Secretary, Principal will be the chair. Standing Committee will prepare the IQAC Action Plan also. Mr Jerin Chacko, the Alumni representative conveyed to make the students self-reliant. Mr Aditya S commented to add courses in the new Curriculum which leads to employability.	
8.	Vote of Thanks	The IQAC Coordinator proposed the Vote of Thanks to all the IQAC members for their valuable presence and for the valuable suggestions.	

Members attended online:

	First name	Last name	Email	Duration	Time joined	Time exited
1	First name	Last name	Email	Duration	Time joined	Time exited
2	Thomas	Ambazhavelil	thom*************@***.com	56 min	10:29 AM	11:25 AM
3	MBCET	IQAC	iqac@mbcet.ac.in	1 hr 33 min	9:51 AM	11:28 AM
4	Rintu	Johnson	rintu.johnson@mbcet.ac.in	1 hr 1 min	10:24 AM	11:25 AM
5	ITMS	MBCET	itmsmbcet@mbcet.ac.in	1 hr 44 min	9:42 AM	11:26 AM
6	Jayashree	MJ	jayashree.mj@mbcet.ac.in	1 hr 32 min	9:53 AM	11:25 AM
7	Biju	Philip	phil********@***.com	40 min	10:29 AM	11:10 AM
8	Adhitya	S	adhi********@***.com	1 hr	10:26 AM	11:25 AM
9						

Meeting adjourned at 12 noon
Copy to: All members attended, Website, File
Prepared by: Dr M.J. Jayashree, IQAC Coordinator and Member Secretary

Vetted by: Dr. Abraham T. Mathew, Principal.