

**MAR BASELIOS COLLEGE OF ENGINEERING AND TECHNOLOGY**  
**(Autonomous College affiliated to APJ Abdul Kalam Technological University)**

Mar Ivanios Vidyanagar, Thiruvananthapuram-15

Ref: MBT/PO/IQAC/2023

Date:09.11.2023

**PROCEEDINGS**

The **Internal Quality Assurance Cell (IQAC)** is re-constituted as per the **UGC Guidelines 2013/2018**. The composition shall be prospectively as follows. The term of office will be for a period of three years or until further orders, whichever is earlier.

<b>Chairperson:</b>	Dr. Abraham T Mathew, Principal
<b>Vice Chairperson:</b>	Dr. S. Viswanatha Rao, Vice Principal & Dean (Academic Affairs –UG) <b>(Coordinator – Strategic Planning)</b>
<b>Management Representative:</b>	Rev. Fr. John Varghese Palanilkunnathil, Bursar
<b>Senior Advisor:</b>	Dr. George Zachariah, Professor, Dept. of S&H & Dean (Student Affairs) <b>(Advisor &amp; Coordinator – NAAC)</b>
<b>IQAC Coordinator:</b>	Dr. Jayashree M.J., Professor, Dept. of ECE <b>(Coordinator – Audits, Member Secretary, IQAC)</b>
<b>Associate IQAC Coordinator:</b>	Ms. Deepa P.L., Asst. Professor, Dept. of ECE
<b>Members: Administrative Officer(s):</b>	Dr. Paul Thomas, Dean (Post Graduate Studies and Research)
	Dr. Neethu Roy, Dean (Research and Consultancy) <b>(Coordinator – NBA)</b>
	Dr. Muraleedharan Nair K., Dean (Administration)
	Dr. S. Ushakumari, Dean (Corporate Relations)
	Dr. Pradeep M., Assoc. Professor, Dept. of ME & Controller of Examinations
	Dr. Jisha John, HoD, Dept. of CSE
	Dr. Jisha S V., HoD, Dept. of CE
	Dr. Jayakumari J., HoD, Dept. of ECE
	Dr. Elizabeth Varghese. HoD, Dept. of EEE
	Dr. Remil George Thomas., HoD, Dept. of ME
	Dr. Archana P. Das, HoD, Dept. of S&H
	Dr. Deepak Raj, HoD, Dept. of PE
	Prof Raju K Gopal, ITMS Head, Professor, Dept. of CSE
<b>Members: Faculty</b>	Dr. Swapna P.S., Assoc. Professor, Dept. of ECE, Assoc. Coordinator, NBA
	Dr. Luxy Mathews, Assoc. Prof., Dept. of ECE, Assoc. Coordinator, NAAC
	Mr. Arvind P., Asst. Prof., Dept. of ME Associate Coordinator, NAAC
	Mr. Praveen G L, Asst. Prof., Dept. of CSE, Associate Coordinator, Audits
	Ms. Soumya A. V., Asst. Prof., Dept. of EEE
	Ms. Rintu Johnson, Asst. Prof., Dept. of CE
	Ms. Sabitha S. Nair., Asst. Professor, Dept. of S&H
<b>Nominees from Alumni:</b>	Mr. Jerin Chacko, 2003 - 2007- Dept. of EE Mr. Ajithkumar G S, 2007- 2011 - Dept. of CSE
<b>Nominee from local society:</b>	Mr. Thomaskutty Kochukunju, Corporate Chief Executive Officer (Retd.), Vice President, PTA
<b>Nominees from Employers / Industrialists / Stakeholders:</b>	Mr. Biju Philip, Sr. Vice President, Envestnet.
<b>Nominees from Professional body:</b>	Mr. Aditya S., IET Ms. Deepa A. K., Vice Chair WIE AG, IEEE Kerala Section, Senior Member, IEEE
<b>Administrative Staff representative:</b>	Mr. Mohan George, Office Superintendent
<b>Library Representative:</b>	Mr. Binu K John, Librarian
<b>Lab Staff Representative:</b>	Ms. Linumole K. C. , Dept of CSE
<b>Student Representative:</b>	Mr. Sreekanth M.R., S7ME2, B20ME1240, Senate Chairperson

Sd/-  
PRINCIPAL

To: All HoDs, All Individuals, Coordinator IQAC (all by email)

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**PROCEEDINGS**

The Subcommittee of IQAC on **Strategic Planning** has been re-constituted with immediate effect and the composition is as follows. The term of office for this Committee will be three years or until further orders, whichever is earlier.

<b>Chairperson</b>	Dr. Abraham T Mathew, Principal
<b>Coordinator</b>	Dr. S. Viswanatha Rao, Vice Principal & Dean (Academic Affairs – UG)
<b>Management Representative</b>	Rev. Fr. John Varghese, Bursar
<b>Members</b>	Dr. Paul Thomas, Dean (PGSR) Dr. George Zacharia, Dean (Student Affairs) Dr. Neethu Roy, Dean (R&C) Dr. Muraleedharan Nair K, Dean (Administration) Dr. S. Ushakumari, Dean (Corporate Relations) Dr M. J. Jayashree, IQAC Coordinator Dr. Jisha S. V., HoD, Dept. of CE Dr. Jisha John, HoD, Dept. of CSE Dr. Elizabeth Varghese. HoD, Dept. of EEE Dr. Jayakumari J., HoD, Dept. of ECE Dr. Remil George Thomas., HoD, Dept. of ME Dr. Archana P. Das, HoD, Dept. of S&H Dr. Deepak Raj, HoD, Dept. of PE
<b>Invitees</b>	Senior Faculty and Experts

Committee shall look after all matters related to the development of the Strategic Plan of the College and the Action Plan for implementing the various policies, Acts, Statutes, Ordinances, Reviews etc. that would become relevant for the College from the organizational viewpoint.

Sd/-  
PRINCIPAL

To: All HoDs, All Individuals, IQAC Coordinator (all by email)

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Date: 09.11.2023

**PROCEEDINGS**

The Subcommittee of IQAC on **NBA Accreditation** has been re-constituted with immediate effect and the composition is as follows. The term of office for this Committee will be three years or until further orders, whichever is earlier.

<b>Chairperson</b>	Dr. S. Viswanatha Rao, Vice Principal & Dean (Academic Affairs –UG)
<b>Management Representative</b>	Rev. Fr. John Varghese Palanilkunnathil, Bursar
<b>Coordinator</b>	Dr. Neethu Roy, Professor CE and Dean (R&C)
<b>Associate Coordinator</b>	Dr. Swapna P.S., Assoc. Prof., Dept. of ECE
<b>Members</b>	Ms. Jean Molly Simon, Asst. Prof., Dept. of CE Ms. Gayathri K.S., Asst. Prof., Dept. of CSE Ms. C Sojy Rajan, Asst. Professor, Dept. of EEE Dr. Ancy S. Anselam, Assoc. Prof., Dept. of ECE Dr. Premchand V.P., Asst. Prof., Dept. of ME Dr. Suvith V.S., Asst. Prof., Dept. of S&H Dr. Christi Francis, AD, Dept. of PE
<b>Invitees</b>	Deans, HoDs, Senior Faculty, External Experts

Committee shall look after all matters related to NBA Accreditation and re-accreditation of the Programmes of the College.

Sd/-  
PRINCIPAL

To: All HoDs, All Individuals, IQAC Coordinator (all by email)

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**PROCEEDINGS**

With due approval from the Academic Council, the Internal Quality Assurance Cell (IQAC) was constituted as per the UGC Guidelines 2013/2018. A Subcommittee of IQAC on **NAAC Accreditation** has been constituted and the composition is as follows. The term of office for this Committee will be three years or until further orders, whichever is earlier.

<b>Chairperson</b>	Dr Abraham T Mathew, Principal
<b>Management Representative Coordinator</b>	Rev. Fr. John Varghese, Bursar Dr. George Zachariah, Professor, Dept. of S&H & Dean (Student Affairs)
<b>Associate Coordinators</b>	Dr. Luxy Mathews, Assoc. Prof., Dept. of ECE Mr. Arvind P., Asst. Prof., Dept. of ME
<b>Members</b>	Mr. Aswin R.B., Asst. Prof., Dept. of EEE (Criteria I) Dr. Lani Rachel Mathew, Asst. Prof., Dept. of ECE and Ms. Anaswara Johny, Asst. Prof., Dept. of S&H (Criteria II) Dr. Anne Dickson, Asst Prof., Dept. of CSE (Criteria III) Mr. Ramjith R. P. Asst Professor, Dept of CSE and Mr. Binu K. John, Librarian (Criteria IV) Dr. Deepak Raj, HoD, Dept. of PE and Mr. Anish M. S., Asst. Prof., Dept. of S&H (Criteria V) Dr. Shalu George K., Assoc. Prof., Dept. of EEE (Criteria VI) Mr. Vinu V., Asst. Prof., Dept. of S&H and Dr. Nidhi M.B., Assoc Prof., Dept. of ME (Criteria VII)
<b>Invitees</b>	Deans, HoDs, Senior Faculty, External Experts

Committee shall look after all matters related to the annual submission of AQAR and the work of NAAC Re-Accreditation of the College.

Sd/-  
PRINCIPAL

To: All HoDs, All Individuals, IQAC Coordinator (all by email)

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**PROCEEDINGS**

**Sub: Institutional Development – Internal Quality Assurance- Internal Audit Cell-Regarding**

The Subcommittee of IQAC, **to function as the Internal Audit Cell**, has been re-constituted with immediate effect and the composition is as follows. The term of office for this Committee will be three years or until further orders, whichever is earlier.

<b>Coordinator</b>	Dr. M. J. Jayashree (IQAC Coordinator & Professor, Dept. of ECE)
<b>Associate Coordinator</b>	Mr. Praveen G.L., Asst. Prof., Dept. of CSE
<b>Members</b>	Dr. Jaya S. Pillai, Asst. Prof., Dept. of CE Mr. V.S. Shibu, Asst. Prof., Dept. of CSE Dr. Sreedevi P., Assoc. Prof., Dept. of ECE Ms. Manju Sreekumar, Asst. Prof., Dept. of EEE Dr. Vinod V., Assoc. Prof., Dept. of ME Ms. Anaswara Johny, Asst. Prof., Dept. of S&H Dr. Christi Francis., AD, Dept. of PE
<b>Invitees</b>	Deans, HoDs, Senior Faculty, External Experts

Committee shall look after all matters related to the internal audits, external academic and administrative peer audits and the preparation/submission of the audit reports, as per the relevant guidelines.

Sd/-  
PRINCIPAL

To: All HoDs, All Individuals, IQAC Coordinator (all by email)

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**PROCEEDINGS**

**Sub: Institutional Development – Internal Quality Assurance- Statutory Reports- Regarding**

With due approval from the Academic Council, the Internal Quality Assurance Cell (IQAC) was constituted as per the UGC Guidelines 2013/2018. A Subcommittee of IQAC, **to coordinate Statutory Reports**, has been constituted and the composition is as follows. The term of office for this Committee will be three years or until further orders, whichever is earlier.

<b>Coordinator</b>	Dr. M. J. Jayashree (IQAC Coordinator & Professor, Dept. of ECE)
<b>Associate Coordinator</b>	Ms. Sangeetha Sajeev, AP, Dept. of CE
<b>Members</b>	Dr. Minu Ann Peter, Asst. Prof., Dept. of CE Dr. Anne Dickson, Asst. Prof., Dept. of CSE Ms. Teena Rajan, Asst. Prof., Dept. of ECE Ms. Vandana P., Asst. Prof., Dept. of EEE Dr. Vinod V., Assoc. Prof., Dept. of ME Ms. Jisha J.J., Asst. Prof., Dept. of S&H Mr. Arun J.S., Asst. Prof., Dept. of ECE, IEDC Nodal Officer Mr. Jijo Jose, Asst. Prof., Dept. of ECE, Convener, IIC Mr. Deepak B., Asst. Prof., Dept. of ME Ms. Vrinda Prasad, Asst. Prof., Dept. of EEE Dr. Christi Francis., AD, Dept. of PE Mr. Mohan George, Office Superintendent Mr. Binu K. John, Librarian Ms. Nisha Mathew, ITMS, Mr. Aiju Looke, Accountant, Administrative Staff
<b>Invitees</b>	Deans, HoDs, Senior Faculty, External Experts

Committee shall look after all matters related to the preparation/submission of the statutory reports of the College to AICTE, University, UGC and others, as per the relevant guidelines, in respect of the extension of approval, extension of affiliation, approval of new courses, national / international level ranking, awards, etc.

Sd/-  
PRINCIPAL

To: All HoDs, All Individuals, IQAC Coordinator (all by email)