



MAR BASELIOS COLLEGE OF ENGINEERING AND TECHNOLOGY(MBCET)

(Autonomous College affiliated to APJ Abdul Kalam Technological University)

THIRUVANANTHAPURAM-695015

MINUTES OF THE EIGHTH MEETING OF THE GOVERNING BODY HELD ON 27 MARCH 2023 (MONDAY) AT 10:00AM (OFFLINE) IN THE BOARDROOM

Members present:

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| 1. | H.E. Most Rev. Dr. Mathews Mar Polycarpus, Auxiliary Bishop of the Major Archdiocese of Trivandrum.

(Designated by His Beatitude Moran Mor Baselios Cardinal Cleemis Catholicos, President, Malankara Catholic Education Society of the Archdiocese of Trivandrum, Patron, Manager, and Chairman Governing Body of MBCET) | Chairman (in the absence of the Patron and Manager) |
| 2. | Prof Arun Kumar Agrawal, Professor(Retd) IIT BHU, UGC Nominee | Member |
| 3. | Sri Ajayan C., AS HE, Nominee of Government of Kerala | Member |
| 4. | Dr V Suresh Babu, Principal, College of Engineering, Trivandrum, Nominee of APJAKTU | Member |
| 5. | Rev. Dr. Koshy Issac Punnamoottil, Finance Officer of the Major Archdiocese of Trivandrum. | Member |
| 6. | Rev. Fr John Varghese P., (Bursar, MBCET) | Member |
| 7. | Shri Jacob Punnoose IPS(Retd). | Member |
| 8. | Dr. Tony Thomas, Global Chief Digital and Information Officer, Signify, (based out of Amsterdam). | Member |
| 9. | Dr. S. Viswanatha Rao, Vice Principal & Dean(Academic UG), MBCET. | Member |
| 10. | Dr(Mrs) Neethu Roy, Dean(R&C) & Professor, Department of Civil Engineering, MBCET. | Member |
| 11. | Dr Abraham T Mathew, Principal, MBCET. | Member Secretary |
| | Members on leave | NIL |

Note: All Members joined offline

Minutes

Subject GB8.01	(a) Invocation
	(b) Welcome Note by Chair
	(c) Passing the Minutes of the Seventh Meeting held 25.10.2022
Decision	H.E. Most Rev. Dr Mathews Mar Polycarpus, the Major Archdiocese of Trivandrum was designated by the Chairman His Beatitude Moran Mor Baselios Cardinal Cleemis Catholicos, President, Malankara Catholic Education Society of Archdiocese of Thiruvananthapuram, Patron, Manager



	<p>and Chairman Governing Body of MBCET to chair the Eighth meeting. His Excellency called the meeting to order by 10:10AM. The proceedings started as per the following:</p> <p>(a) Meeting was started with a silent prayer led by Chairman. (b) Chairman welcomed the members through a brief note. (c) Minutes of the Seventh Meeting held on 25 October 2022 was read and confirmed</p>
GB8.02	Consideration of the Report on the Actions Taken/Actions pending on the pertinent decisions in the Minutes of the Seventh Meeting held on 25 October 2022.
Decision	Governing Body was apprised that actions were initiated on all the pertinent decisions recorded in the Minutes of the Seventh Meeting. Governing Body reviewed and approved the Action Taken Report on the Minutes of the Seventh Meeting held on 25 October 2022.
GB8.03	Consideration of the Results of the Semester I (S1) B.Tech Degree Examinations (Regular) of the 2022 Admission Batch under autonomy for approval
Decision	<p>Governing Body was apprised that the admissions to the Semester I (S1) classes for the B.Tech 2022 was completed in October 2022 and the classes were started on 25th October 2022 along with the mandatory AICTE Student Induction Programme arranged by the College. The classes were conducted during 25.10.2022 to 24.02.2023. The End Semester Examinations were conducted offline during 03 to 15 March 2023, after a preparatory leave. 506 students had appeared for the examination (CS - 123, CT- 59, CE - 77, EE - 49, EL- 43, EC - 107, ME - 48)</p> <p>Chairman instructed the Controller of Examinations to present the results of the Examinations. The Controller presented the results in detail. After detailed discussions, Governing Body approved the results without any moderation and permitted for the publication and also for re-evaluation and addressing the grievances of the students. Governing Body noted that there was improvement in the performance of the students during the offline classes compared to the lockdown period of 2020-2021. Governing Body directed to provide adequate handholding for all the students to ensure a consistent progress in the academics.</p>
GB8.04	Consideration of the Results of the Semester III (S3) of the B.Tech Degree Examination (Regular) of the 2021 Admission Batch under autonomy for approval
Decision	<p>Governing Body was apprised that the Semester III (S3) classes for the B.Tech 2021 Admission batch under autonomy was started on 21st October 2022 and the classes were completed by 16th February 2023. The End Semester Examinations were conducted offline during 25.02.2023 to 16.03.2023, after a preparatory leave. 429 students had appeared for the examination (CS - 121, CE - 92, EE - 50, EC - 115, ME - 51)</p> <p>Chairman instructed the Controller of Examinations to present the results of the Examinations. The Controller presented the results in detail. After detailed discussions, Governing Body approved the results without any moderation and permitted to publish the results and also for initiating the re-evaluation and addressing the grievances of the students. Governing Body noted the</p>



	improvement in the performance of the current batch compared to that of the lockdown period of 2020-2021.
GB8.05	Consideration of the Results of the Semester V (S5) of the B.Tech Degree Examination (Regular) of the 2020 Admission Batch under autonomy for approval
Decision	<p>Governing Body was apprised that the Semester V (S5) classes for the B.Tech 2021 Admission batch under autonomy was started on 21st October 2022 and the classes were completed by 16th February 2023. The End Semester Examinations were conducted offline during 25.02.2023 to 16.03.2023, after a preparatory leave. 481 students had appeared for the examination (CS - 120, CE - 106, EE - 70, EC - 105, ME - 80).</p> <p>Chairman instructed the Controller of Examinations to present the results of the Examinations. The Controller presented the results in detail. After detailed discussions, Governing Body approved the results without any moderation and permitted to publish the results and also for initiating the re-evaluation and addressing the grievances of the students. Governing Body noted the improvement in the performance of the current batch compared to that of the lockdown period of 2020-2021.</p>
GB8.06	Ratification of the Results of the Semester III (M3) of the M.Tech Degree Examination (Regular) of the 2021 Admission Batch under autonomy for approval
Decision	<p>Governing Body was apprised that the classes for the Semester III (M3) M.Tech for the 2021 Admission Batch were conducted during 14.09.2022 to 23.12.2022 and the Third Semester M.Tech Degree Examinations (Regular) January 2023 was conducted in January 2023 after a short preparatory leave. 19 students appeared for the Examination. The Results were presented for consideration of the Members of the Governing Body through circulation on 6 February 2023 using online sharing, after obtaining due permission from the Chairman Governing Body. Since all the members have granted the approval through circulation the results were published thereafter.</p> <p>Governing Body ratified the action taken by the Principal.</p>
GB8.07	Consideration of the Results of the Semester I (M1) of the M.Tech Degree Examinations(Regular) of the 2022 Admission Batch under autonomy for approval.
Decision	<p>Governing Body was apprised that the classes for the Semester I (M1) M.Tech for the 2022 Admission Batch were conducted during 02 November 2022 to 28 February 2023 and the First Semester M.Tech Degree Examinations(Regular) March 2023 was started on 10.03.2023 and would be completed on 27.03.2023. 17 students had appeared for the Examinations. Principal sought permission from the Governing Body to seek approval of the Results by circulating the Results among the Members through online means. Governing Body granted the permission for the same.</p>
GB8.08	Consideration of the Results of the Supplementary Examinations conducted for B.Tech Semester II (S2), Semester IV (S4) and M.Tech Semester II (M2)



Decision	<p>Governing Body was apprised that College had conducted the Supplementary examinations for the failed students of the B.Tech and M.Tech Programmes during the months of October – November 2022 for the various disciplines/specialization. It was also informed that the Results were published with due permission. Principal sought approval from the Governing Body for the results of the Supplementary Examinations conducted after the Seventh meeting of the Governing Body. The Results of the following Examinations were approved.</p> <ul style="list-style-type: none">(i) First Semester B.Tech Degree (Supplementary) Examination, October 2022 (2020 Batch)(ii) Second Semester B.Tech Degree (Supplementary) Examination, November 2022 (2021 Batch)(iii) Second Semester M.Tech Degree (Supplementary) Examination, November 2022 (2021 Batch)(iv) Fourth Semester B.Tech Degree (Supplementary) Examination, November 2022 (2020 Batch)
GB8.09	Consideration of the Audited Statement of Accounts of the Year 2021-2022 for approval
Decision	<p>Governing Body was apprised that the Accounts of the College of the Year 2021-2022 was audited by the Chartered Accountant appointed by the parent body namely Malankara Catholic Educational Society of the Archdiocese of Trivandrum. Principal presented the highlights of the Financial Statements and sought approval from the Governing Body. Governing Body approved the Audited Accounts post facto.</p>
GB8.10	Consideration of the Budget for the Year 2023-2024 for approval
Decision	<p>Governing Body considered the recommendations of the Finance Committee in respect of the Budget of the College for the financial year 2023-2024. Governing Body reminded that considering the uncertainty in the enrollment and the overall income, College had to be very prudent and efficient in the utilization of the funds available with regard to the creation of facilities and the modernization of the laboratories, etc. which were urgent and important in the context of autonomy. Governing Body also remarked that timely revisions in the salary could also be considered by the Management.</p> <p>Governing Body approved the Budget with an expected income of Rs.20,11,23,000/- (Twenty Crore Eleven Lakhs Twentythree Thousand only) and an expenditure of Rs.19,11,23,000/- (Nineteen Crore Eleven Lakhs Twentythree Thousand only) allowing an amount of Rs.1,00,00,000/- (Rupees One Crore only) to be earmarked as reserve for meeting the liability of refund of the Interest Free Deposit for the 2024 pass out batch. It was also mentioned that the Budget would be revised in January 2024 after assessing the actual income and expenditure of the financial year 2023-2024.</p> <p>Governing Body noted that more than 50% of the Internal Revenue could be going for Salary overheads which would not be good for the Institutional growth and hence strong attempts should be made for securing grand in aid for creating more facilities through research funds and other means by leveraging on the Accreditation status.</p>



GB8.11	Consideration of the revisions in the Tuition Fee for UG and PG Programmes
Decision	Governing Body was apprised about the need for the timely changes in the Tuition Fees and the discussions being done at the Management Association level. Governing Body directed that College should work with the Management and the Management Association on the rates of fee applicable for the various Programmes and accordingly seek approval from the authorities in the Government as required under the rules.
GB8.12	Consideration of the plan to start Research Centre in Computational Intelligence and Cyber Security, Centre for Professional Development and Lifelong learning, and UGC Research and Development Cell for administrative and financial approval
Decision	Governing Body considered the plan presented by the Principal with regard to the strengthening of academics, research and the students' career prospects. Governing Body approved the plan and sanctioned an amount of Rs.30,00,000/-(Rupees Thirty Lakhs only) as an initial token allocation for starting of the facilities. Governing Body directed that strong attempts should be made by the Faculty and Students for securing grant in aid for strengthening these facilities by leveraging on the Accreditation status.
GB8.13	Consideration of the Open House Technical Exhibition at the College to enable higher outreach and publicity
Decision	Governing Body approved the plan for conducting the Open House Technical Exhibition and directed that active participation from the industry and R&D sector Institutions need to be done for ensuring better visibility for the College.
GB8.14	Consideration of the recommendations for sanctioning the Staff positions
Decision	Governing Body approved the Staff positions, based on the current sanctioned student strength of 2652 @1:15 to satisfy all the statutory requirements as well as the accreditation requirements as autonomous College. Faculty Positions: 177 Additional Positions for Management functions: 5 Faculty - Staff Ratio: 1:07 to 1:1
GB8.15	Reporting Item: Letter from NBA granting accreditation for the five B.Tech Programmes
Decision	Governing Body was apprised that the National Board of Accreditation had granted accreditation for the five B.Tech Programmes after the assessment conducted during 28 to 30 October 2022 and the Accreditation would be valid till 30 June 2025. Following were the Programmes: (a) B.Tech Civil Engineering (b) B.Tech Computer Science and Engineering (c) B.Tech Electronics and Communication Engineering (d) B.Tech Electrical and Electronics Engineering (e) B.Tech Mechanical Engineering



	Governing Body congratulated the Faculty and Staff on their achievement and complimented the Management for the active support. The Accreditation Order from NBA-F.No.26-52/2014-NBA dated 16.12.2022 was taken on records.
GB8.16	Reporting Item: Appointment of Dean (Corporate Relations)
Decision	Governing Body was apprised that a position of Dean (Corporate Relations) was created to manage the portfolio of Corporate Relations, covering Placement, Internship, Training, Industry Linkage etc. and Dr S Ushakumari, Professor, EED was appointed as the Dean. Governing Body noted the same and appreciated the action taken.

The meeting was adjourned by 12:20pm with thanks to the Chair

Place: Mar Ivanios Vidyanagar
Date: 27.03.2023



NS
27/03/2023
Principal & Member Secretary

Draft Minutes Approved for circulation

Sd/-
H.E. Most Rev. Dr. Mathews Mar Polycarpus
For Patron & Chairman

Date: 30.03.2023

Minutes Approved



Mar Baselios Cardinal Cleemis

His Beatitude Moran Mor Baselios Cardinal Cleemis Catholicos
Patron and Manager and Chairman, Governing Body

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Date: ~~15~~09.2023