



MAR BASELIOS COLLEGE OF ENGINEERING AND TECHNOLOGY(MBCET)
THIRUVANANTHAPURAM-695015

MINUTES OF MEETING OF THE FIFTH MEETING OF THE BOARD OF STUDIES
(AUTONOMOUS) HELD IN FARADAY HALL ON 22.02.2023 (WEDNESDAY) AT 10:30 AM

Members present:

1	Dr. Nisha G. K.	Chairman
2	Dr. K. K. Sasi (Attended Online)	Member
3	Dr. Isha T. B (Attended Online)	Member
4	Dr. I. Jacob Raglend (Attended Online)	Member
5	Mr. Premsagar B. (Attended Online)	Member
6	Mr. Nandagopal J L (Attended Online)	Member
7	Prof. Saju N. (Attended Online)	Member
8	Ms. Elizabeth Varghese	Member
9	Dr. Shalu George K	Member Secretary
10	Mr. R. S. Praveen Raj	Member
11	Ms. P. Sandhya	Member
12	Ms. A. V. Soumya	Member
13	Ms. Manju Sreekumar	Member
14	Ms. Surasmi N L	Member
15	Ms. Vandana P.	Member
16	Mr. Aswin R. B.	Member
17	Ms. Shilpa Susan Peter	Member
18	Ms. Shilpa George	Member
19	Mr. Ajish Ashok	Member
20	Ms. Anila A V	Member
21	Dr. Dishore S V	Member
22	Dr. Sheryl Arulini A.	Member
23	Ms. Vrinda Prasad	Member
24	Ms. Revathy K P	Member

Members on leave:

1. Dr. Paul K. Joseph
2. Dr. S. Ushakumari



MINUTES

Agenda Note Item	Subject
EE:BS 5.01	<p>(a) Invocation (b) Welcome Note by Chair (c) Confirmation of the Minutes of the Fourth Meeting of the Board of Studies held on 10/08/2022.</p>
Gist	<p>The meeting started with a silent prayer. The Member Secretary apprised that there was quorum for the meeting as 25 members were present for the meeting. The Chairman welcomed all the Subject Experts and the faculty members to the Board of Studies. The Minutes of the Fourth Meeting of the Board of Studies held on 10/08/2022 was confirmed by the members.</p>
EE:BS 5.02	<p>Report on the actions taken/actions pending on the pertinent decisions in the Minutes of the Fourth Meeting of the Board of Studies held on 10/08/2022.</p>
Decision	<p>The Chairman presented the modifications made as per the suggestions given by the BoS in the last meeting. The BoS reviewed and accepted the same.</p>
EE:BS 5.03	<p>Report on overview of the achievements in the Department after the Fourth meeting of Board of Studies held on 10/08/2022.</p>
Decision	<p>The Chairman presented an overview of the achievements in the Department after the fourth meeting of Board of Studies held on 10/08/2022. The BoS noted the same.</p>
EE:BS 5.04	<p>Considering the B.Tech fourth year syllabus for the B.Tech programme in Electrical and Electronics Engineering.</p>
Decision	<p>The Chairman presented the revised B.Tech fourth year Syllabus for the B.Tech programme in Electrical and Electronics Engineering, based on priorly received comments from members of BOS. The following suggestions were further given by the BOS members.</p> <ul style="list-style-type: none"> • The Module 5 of Digital Control Systems is a repetition of Advanced Control Systems. The Chairman clarified that the Module 5 portions in Digital Control Systems are not repetitions as they are in discrete-time mode. • In Control System Engineering review of Signals and Systems to be added. The Chairman clarified that in Module I, basic terminologies are already included. COs 4 and 5 of the same course are to be modified, if the level is to be maintained in the Apply level. • In Electrical System Design and Estimation keywords used in COs are Design and the level is put as Apply. The Chairman clarified that the level can go only up to Apply as the students are learning the course for the first time and they are only applying the concepts which they study.
EE:BS 5.05	<p>Considering the B.Tech second year syllabus for B.Tech programme in Electrical and Electronics Engineering.</p>
Decision	<p>The Chairman presented the revised B.Tech second year syllabus for the B.Tech programme in Electrical and Electronics Engineering, based on priorly received comments from members of BOS. The BoS recommended B.Tech second year syllabus for further action.</p>



EE:BS 5.06	Considering the B.Tech second year syllabus for the new B.Tech programme in Electrical and Computer Engineering.
Decision	The Chairman presented the revised B.Tech second year syllabus for the B.Tech programme in Electrical and Computer Engineering, based on priorly received comments from members of BOS. The BoS recommended B.Tech second year syllabus for further action.
EE:BS 5 .07	Approval of MOOC Courses for B.Tech Honours and Minors.
Decision	The Chairman presented the MOOC Courses for B.Tech Honours and Minors. The BoS recommended the MOOC courses for further action.
EE:BS 5.08	Approval of MOOC Courses for M.Tech programme.
Decision	The Chairman presented the MOOC Courses for M.Tech programme. The BoS recommended the MOOC courses for further action.
EE:BS 5.09	Approval of Panel of Examiners for second and third year UG programme.
Decision	The BOS suggested that if a Selection criteria / Guidelines approved by the BOS is available, then BOS can approve the Panel of Examiners. For B.Tech, instead of providing the Area of Specialisation of examiners, teaching/research experience in the subject area would be sufficient. With the above said corrections, the BoS recommended the Panel of Examiners for further action.
EE:BS 5.10	Approval of Panel of Examiners for PG programme.
Decision	For M.Tech, besides the Area of Specialisation of examiners, teaching/research experience in the subject area may be added. With the above said corrections, the BoS recommended the Panel of Examiners for further action.
EE:BS 5.11	Reconstitution of Department Level Curriculum Committee
Decision	The BOS members enquired about the reconstitution of BOS. The BOS members also pointed out that sufficient time should be given to go through the syllabus before the meeting. Also the changes made should be circulated among the BOS members for making the process effective. The BOS also appreciated that there is a substantial improvement in the writing of COs.
EE:BS 5.12	Any other matter with the permission of the Chair.
Decision	Nil

Meeting adjourned at 12:00 PM with thanks to the Chair.

Date. 27.02.2023

Member Secretary

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Approved with permission for circulation among the BoS Members.

CHAIRMAN