

MAR BASELIOS COLLEGE OF ENGINEERING AND TECHNOLOGY (MBCET)
(AUTONOMOUS)
THIRUVANANTHAPURAM-695015

MINUTES OF THE MEETING OF THE INTERNAL QUALITY ASSURANCE CELL HELD ON 26.07.2022 (Draft)

Time : 3.30 pm

Venue: Senatus Hall

Members present

1. Rev.Fr. John Varghese Palanilkunnathil, Bursar
2. Fr. Thomas Mugulam Purathu, Asst. Bursar
3. Dr. Abraham T Mathew, Principal
4. Dr. S. Viswanatha Rao, Vice Principal & Dean (Academic Affairs – UG)
5. Dr. George Zachariah, Professor, S&H & Dean (Student Affairs)
6. Mr Pradeep M., Assoc. Professor, MED & Controller of Examinations
7. Dr. Tessy Mathew, HoD, CSE
8. Dr. Jayasree S. HoD, CED
9. Dr. Nisha G.K. HoD, EEE
10. Dr. Rajesh T. N., HoD, MED
11. Dr. Christi Francis, HoD, PED
12. Dr. Swapna P.S., Asst. Professor, ECE
13. Mr. Praveen G.L., Asst. Professor, CSE
14. Ms Lakshmy S, Asst Professor, ECE
15. Ms. Deepa P.L., Asst. Professor, ECE
16. Ms. Sabitha S. Nair., Asst. Professor, S&H

17. Dr. Jaya S. Pillai, Asst. Professor, CED
18. Ms. Shyju Susan Mathew, Asst. Professor, EEE
19. Mr. Arvind P., Asst. Professor, MED
20. Ms. Linumole K. C. (Lab Instructor)
21. Dr. Vidya Vilas, Asst. Professor, S&H (Invitee)
22. Ms. Lakshmi J.S. Asst. Professor, S&H (Invitee)
23. Ms. Uma. M., Asst. Professor, S&H (Invitee)
24. Ms. Jisha. J. J., Asst. Professor, S&H (Invitee)
25. Mr. Vinu. V., Asst. Professor, S&H (Invitee)
26. Ms Teena Rajan, Asst Professor, ECE (AHoD attended on behalf of HoD)
27. Mr. Sambu B.K. (Invitee), Asst. Librarian (attended on behalf of Librarian)

Members on leave

1. Dr. Paul Thomas, Dean (Post Graduate Studies and Research)
2. Dr. Neethu Roy, Dean (Research and Consultancy)
3. Dr. Muraleedharan Nair K., Dean (Administration)
4. Prof. Joseph Cherian, HoD, S&H
5. Dr. Jayakumari J., Professor and Head, ECED
6. Prof. Raju K Gopal, ITMS Head, Professor, CSE
7. Mr. Mohan George, Office Superintendent
8. Mr. Binu K John, Librarian
9. Dr. Jayashree M.J., Professor, ECED, IQAC Coordinator, Member Secretary
10. Dr. Archana P. Das, Asst. Professor, S&H (Invitee)

#	Agenda	Discussion/Decision	Responsibility
1.	Prayer	The meeting started with a silent Prayer.	
2.	Minutes of the Previous Meeting	The Minutes of the previous meetings were confirmed by the members present.	
3.	Approval of AQAR 2021-2022	<ul style="list-style-type: none"> • Ms Sabitha S. Nair presented the draft AQAR for the period 2021-2022. • The draft report was approved by the IQAC subject to the corrections regarding the total number of regular faculty members. • This AQAR will be presented in the College Council for College level approval and then it will be submitted. • Online uploading will be started and will be submitted as early as possible. • It shall be reported to the Academic Council and the Governing Body in the respective forthcoming meetings. • AQAR 2021-2022 is the sixth report after the accreditation. 	NAAC Coordinator, Associate Coordinator, IQAC Coordinator and Criteria Coordinators

Meeting adjourned at 4.30 pm

Copy to: All members attended, Website, File

Prepared by: Ms. Sabitha S. Nair., Asst. Professor, S&H (for IQAC Coordinator)

Vetted by: Dr. Abraham T. Mathew, Principal.