



**MAR BASELIOS COLLEGE OF ENGINEERING AND TECHNOLOGY(MBCET)
(AUTONOMOUS)**

THIRUVANANTHAPURAM-695015

MINUTES OF THE SIXTH MEETING OF THE GOVERNING BODY, HELD IN THE BOARDROOM/ ONLINE ON 02.09.2022 (FRIDAY) AT 10:00AM

Members present:

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| 1. | His Beatitude Moran Mor Baselios Cardinal Cleemis
Catholicos, President, Malankara Catholic Education Society of
the Archdiocese of Trivandrum, Patron and Manager, MBCET. | Chairman |
| 2. | Prof. Arun Kumar Agrawal, Professor(Retd) IIT BHU, UGC
Nominee | Member
(joined online) |
| 3. | Sri. Ajoyan C., AS HE, Nominee of Government of Kerala | Member |
| 4. | Dr. Suresh Babu V., Principal, College of Engineering,
Trivandrum, Nominee of APJAKTU | Member |
| 5. | Dr. Tony Thomas, Global Chief Digital and Information Officer,
Signify, (based out of Amsterdam) | Member |
| 6. | Rev. Fr. Thomas Kayyalackal, Finance Officer of the Major
Archdiocese of Trivandrum. | Member |
| 7. | Rev. Fr. John Varghese Palanilkunnathil (Bursar, MBCET) | Member |
| 8. | Shri. Jacob Punnoose IPS(Retd). | Member |
| 9. | Dr. S. Viswanatha Rao, Vice Principal, MBCET. | Member |
| 10. | Dr.(Mrs) Neethu Roy, Dean(R&C) & Professor, Department of
Civil Engineering, MBCET. | Member |
| 11. | Dr. Abraham T Mathew, Principal, MBCET. | Member Secretary |

Members on leave

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| 1. | H.E. Most Rev. Dr. Mathews Mar Polycarpus, Auxiliary Bishop
of the Major Archdiocese of Trivandrum. | Member |
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Minutes

Subject GB6.01	(i) Invocation
	(ii) Welcome Note by Chairman
	(iii) Presentation by the Principal
	(iv) Passing the Minutes of the Fifth Meeting held on 29.04.2022 (Online)
Decision	Chairman called the Sixth meeting of the Governing Body to order by 10:10am. (i) Meeting began with a Silent Prayer led by Chairman (ii) Chairman greeted and welcomed all the members. In the opening remarks Chairman recalled how the College had



	<p>started its journey in 2002 and how the processes had been implemented and monitored to reach the status of autonomy. Chairman also recounted that the autonomy would go along with accountability and the College had been progressing well. Chairman mentioned that Rt. Rev. Msgr. Dr. Mathew Manakkarakavil, Member Governing Body was ordained as Bishop on 15 July 2022 and would be known by the Episcopal name H.E. Most Rev. Dr. Mathews Mar Polycarpus thereafter. Governing Body greeted the Bishop in his absence, who was away on a mission of the Church. Chairman also mentioned that there were changes in the positions of Bursar and Assistant Bursar of the College. Fr. John Varghese Palanilkunnathil and Fr. Thomas Mukalumpurath had taken over charge as Bursar and Assistant Bursar respectively on 19 March 2022. Governing Body greeted and welcomed the new Bursar. Governing Body noted its appreciation for the contributions made by immediate past Bursar Fr. John Vilayil and Assistant Bursar Fr. Raju Parukoor for the development of the College.</p> <p>(iii) Chairman invited Principal to make a brief presentation about the progress of the College after the Fourth meeting held in November 2021. Principal made a presentation to highlight the strengths of the academic processes, management of various activities, performance of the students in the University examinations, campus activities in sports and games, outreach activities, etc. Governing Body appreciated the efforts taken by the Faculty, Staff and Students in maintaining the high reputation of the College.</p> <p>(iv) Governing Body reviewed the draft of the Minutes of the Fifth meeting held on 29.04.2022 and resolved to approve it.</p>
GB6.02	Consideration of the Report on the Actions Taken/Actions Pending on the pertinent decisions the Minutes of the Fifth Meeting held on 29.04.2022 (Online)
Decision	Governing Body reviewed the draft of the Report on the Actions taken/Actions pending on the pertinent decisions in the Minutes of the Fifth meeting held on 29.04.2022 and resolved to approve it.
GB6.03	Consideration of the Results of the Fourth Semester Examinations of the M.Tech 2020 Admission Batch under autonomy for approval
Decision	<p>Chairman invited the Controller of Examinations to present the details of the results of the Fourth Semester M.Tech Degree Examinations which were concluded in August 2022. Controller of Examinations presented the details using the Powerpoint slides and the results were also tabled.</p> <p>Governing Body examined the results in detail and ascertained the method of awarding the Letter Grades and CGPA. After a short discussion,</p>



	Governing Body approved the results without any moderation.
GB6.04	Consideration of the Results of the Supplementary Examinations of the M.Tech Semesters 1, 2 and 3 under autonomy for approval(post facto).
Decision	<p>Chairman invited the Controller of Examinations to present the details of the results of the M.Tech Supplementary Examinations (for 2020 and 2021 Admission Batches), which were conducted after the last meeting. Controller of Examinations presented the details using the Powerpoint slides and the results were also tabled.</p> <p>Governing Body was apprised that in the case of the 2020 Admission batch the supplementary examinations were duly conducted as per the regulations and that the additional chances were given for the slow learners to perform better by giving them more time to clear the backlogs. It was also mentioned that the timely completion of the Examinations helped all the registered students to complete the courses within the two-year duration(November 2020 to August 2022) by utilizing the academic freedom available under autonomy and that way helping them to duly secure the Degree without any lag in the Programme.</p> <p>Governing Body approved the results of all the Supplementary Examinations of all specializations of the M.Tech Programmes which were conducted after the Fifth meeting.</p>
GB6.05	Consideration of the list of Graduands of the M.Tech Programme 2020 Admission for approval and recommendation to the affiliating University for the award of the Degrees.. (First M.Tech Batch under autonomy)
Decision	<p>Chairman invited the Controller of Examinations to present the list of the graduating M.Tech students(graduands) of the various specializations. Controller of Examinations presented the details using the Powerpoint slides and also tabled the list.</p> <p>Governing Body was apprised that there were 29 (Twentynine) students out of the 33, who secured admission in 2020 who had successfully completed all the courses and had become eligible for the award of the Degree entitled as Master of Technology(M.Tech) of the affiliating APJ Abdul Kalam Technological University in the respective disciplines/ specializations.</p> <p>Principal presented the recommendations of the Academic Council in this regard.</p> <p>Governing Body examined the list and also considered the recommendations of the Academic Council and approved the list of the 29 graduating M.Tech students.</p> <p>Governing Body also resolved to recommend these 29(Twentynine) students to the APJ Abdul Kalam Technological</p>



	<p>University for the award of the Degree entitled as Master of Technology(M.Tech) in the respective disciplines/specializations.</p> <p>Governing Body directed that College should conduct the Convocation every year, starting from the current year, in a befitting manner to ceremoniously present the Degrees to the graduates as being practiced by the leading institutions.</p> <p>The approved list is presented as Annexure 1 to this Minutes.</p>
GB6.06	Consideration of the format for Grade Cards and Provisional Degree Certificate for the M.Tech Programme under autonomy
Decision	<p>Chairman invited the Controller of Examinations to present the formats of the Grade Card and the Provisional Degree Certificate. Principal apprised the Governing Body that the formats were prepared based on the templates given by the APJ Abdul Kalam Technological University.</p> <p>It was also apprised that the Grade Card for both the M.Tech and B.Tech Programmes would contain the month of notification of the Examination in which the student had passed the examination of a particular course and that way the chronology of the regular and supplementary examinations would become implicitly evident in the Grade Card and the Consolidated Grade Card.</p> <p>Governing Body resolved to approve that for the M.Tech Programmes, the Degree Certificate/Provisional Degree Certificate would contain the month in which the graduate had successfully completed the Project Viva Voce examination of the Final Semester, which would be deemed as the month of the 'passing' of the M.Tech Degree Examination for the respective graduates.</p> <p>Governing Body verified and approved the formats. Governing Body instructed that the appearance/presentation of the certificates could be improved using graphical designs and also that the College should use the custom designed sheets with embedded security features to prepare and issue the Grade Cards.</p>
GB6.07	Presentation of the updates on the results of the Supplementary Examinations of B.Tech Programmes, which were held after the Fifth Meeting of the Governing Body for approval.
Decision	<p>Chairman invited the Controller of Examinations to present the details of the results of the B.Tech Supplementary Examinations which were conducted after the Fifth meeting. Controller of Examinations presented the results using the Powerpoint slides and the results were also tabled.</p> <p>Governing Body approved the results of all the Supplementary Examinations of all Semesters of all Branches of the B.Tech Programmes which were conducted after the Fifth meeting.</p>



GB6.08	Consideration of the plan for the reduction in intake of two existing B.Tech Programmes (UG)(EEE and ME) in 2022-2023 for approval.																								
Decision	<p>Governing Body was apprised that, pursuant to the permission vide Item No.GB5.09, College had obtained the NoC from the affiliating University and subsequently applied to AICTE for the reduction in intake of the two B.Tech Programmes(EEE and ME) and secured approval from AICTE.</p> <p>Governing Body took on record the AICTE Approval Order No. F.No. South-West/1-10976052376/2022/EOA dated 03.07.2022 and resolved to implement the reduction in the year 2022-2023 and the new intake would be as follows:</p> <table border="1" data-bbox="411 667 1305 1014"> <thead> <tr> <th>Sl.No.</th> <th>Title of the Programme</th> <th>Level</th> <th>Existing Intake(seats)</th> <th>Approved new Intake (seats)</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>B.Tech Electrical and Electronics Engineering</td> <td>UG</td> <td>120</td> <td>60</td> </tr> <tr> <td>2.</td> <td>B.Tech Mechanical Engineering</td> <td>UG</td> <td>120</td> <td>60</td> </tr> </tbody> </table>					Sl.No.	Title of the Programme	Level	Existing Intake(seats)	Approved new Intake (seats)	1.	B.Tech Electrical and Electronics Engineering	UG	120	60	2.	B.Tech Mechanical Engineering	UG	120	60					
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1.	B.Tech Electrical and Electronics Engineering	UG	120	60																					
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GB6.09	Consideration of the plan for starting the two new B.Tech and two new M.Tech Degree Programmes in 2022-2023 for approval.																								
Decision	<p>Governing Body was apprised that, pursuant to the permission vide Item No.GB5.08, College had obtained the NoC from the affiliating University and subsequently applied to AICTE for the starting of the two new B.Tech Programmes and two new M.Tech Programmes in the year 2022-2023 and secured approval from the AICTE.</p> <p>Governing Body took on record the AICTE Approval Order No. F.No. South-West/1-10976052376/2022/EOA dated 03.07.2022 and the Affiliation Order from the University Ref.No.KTU/A/456/2015 dated 31.08.2022 and resolved to implement the Orders to start the new Programmes, as given below, after obtaining the NoC from the Government of Kerala, Ministry of Higher Education.</p> <table border="1" data-bbox="411 1675 1361 2011"> <thead> <tr> <th>Sl.No.</th> <th>Title of the Programme</th> <th>Level</th> <th>Approved Intake Seats</th> <th>Starting Year</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>B.Tech Computer Science and Engineering (Artificial Intelligence)</td> <td>UG</td> <td>60</td> <td>2022-2023</td> </tr> <tr> <td>2.</td> <td>B.Tech Electrical and Computer Engineering</td> <td>UG</td> <td>60</td> <td>2022-2023</td> </tr> <tr> <td>3.</td> <td>M.Tech Transportation Engineering</td> <td>PG</td> <td>18</td> <td>2022-2023</td> </tr> </tbody> </table>					Sl.No.	Title of the Programme	Level	Approved Intake Seats	Starting Year	1.	B.Tech Computer Science and Engineering (Artificial Intelligence)	UG	60	2022-2023	2.	B.Tech Electrical and Computer Engineering	UG	60	2022-2023	3.	M.Tech Transportation Engineering	PG	18	2022-2023
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	4.	M.Tech IoT and Sensor Systems	PG	18	2022-2023
GB6.10	Consideration of the plan for running the existing M.Tech Degree Programmes with revised curriculum with effect from 2022-2023 for approval.				
Decision	<p>Governing Body was apprised about the recommendations of the Academic Council with regard to the revisions in the curriculum of the existing M.Tech Degree Programmes and the desirable features like Internships, MOOC Courses, Project Tracks, etc. which were available in the proposed new Scheme. Governing Body discussed the matter in detail and reviewed the improvements/ changes proposed. Chairman sought the opinion of the Members about the new structure and also noted the recommendations of the Academic Council.</p> <p>Considering the suggestions from Dr. V. Suresh Babu, University's Nominee in the Governing Body, Governing Body directed that the implications of the provisions in the proposed new curriculum in respect of the two different tracks for the major project, namely Dissertation Track and the Research Track could be examined closely by the Academic Council and the suitable changes could be made if needed. It was noted that this was instructed with a view to eliminate the possible consequence on the selection of simpler options by the students and thereby nullifying the expectations in having two tracks which were conceived for a better academic output with an enhanced quality.</p> <p>Governing Body approved the plan of revision and permitted to implement the new scheme in 2022-2023 academic year with the due changes which were to be approved by the Academic Council.</p>				
GB6.11	Consideration of the financial proposals and the Budget of the College for the year 2022-2023 for approval.				
Decision	<p>Governing Body considered the recommendations of the Finance Committee in respect of the Budget of the College for the financial year 2022-2023 and also reviewed the revised estimates of the income and expenditure presented.</p> <p>Governing Body directed that considering the uncertainty in the enrollment and the overall income, College had to be very prudent and efficient in the utilization of the funds available with regard to the creation of facilities and the modernization of the laboratories, etc., which were urgent and important in the context of autonomy.</p> <p>Governing Body approved the Budget 2022-2023. The expected income was Rs.20,31,36,000/- (Rupees Twenty Crore Thirtyone Lakhs Thirtysix Thousand only) and the expected expenditure was Rs.19,31,36,000/- (Rupees Nineteen Crore Thirtyone Lakhs Thirtysix Thousand only) allowing an amount of Rs.1,00,00,000/- (Rupees One Crore only) to be earmarked as reserve for meeting the liability of refund of the Interest Free Deposit for the 2023 pass out batch.</p>				



	<p>It was also instructed that the Budget would be revised in January 2023, after assessing the actual income and expenditure of the current financial year.</p>
GB6.12	Discussion on the Perspective Plan for the College and setting the goals for 2022-2027
Decision	<p>Governing Body was apprised about the progress in the internal discussions in respect of the future plans for the development of the College the exercise of recasting the goals towards the preparation the Strategic Plan 2022-2027.</p> <p>Governing Body directed that plans were required to be formulated and implemented scrupulously for improving the quality of academics and research further so that College could get ranked in the National Institutional Ranking Framework(NIRF) of the Government of India by 2024-2025.</p> <p>Governing Body directed that each member of the Faculty had to plan for the self as well as institutional development and work towards achieving that so that College could reach still greater heights among the higher educational institutions and the College would enable and facilitate such plans.</p>
GB6.13	Establishing the Gold Medal for outstanding academic performance of B.Tech and M.Tech students in the Final Degree Examinations based on the final CGPA.
Decision	<p>Governing Body was apprised about the recommendations of the Academic Council regarding the implementation of academic awards in the form of citations and medals for recognizing the high academic performance of the graduating students under autonomy. Governing Body appreciated the recommendations and granted the approval as follows:</p> <ol style="list-style-type: none">(1) Institute the Certificate of Merit for recognizing the high academic performance of the graduating students under autonomy. This Certificate of Merit will be presented to the graduates in all the Branches of B.Tech/ all the Specializations of M.Tech, who secure a CGPA above 9.0, at the stage of the graduation of the Batch and who had no history of any disciplinary action and no history of any backlog, from the beginning to the end of their study in MBCET.(2) Institute GOLD MEDAL for recognizing the exemplary academic performance of the graduating students under autonomy. The Gold Medal will be presented to the toppers in the Branches of B.Tech/ toppers in the Specializations of M.Tech who secure highest CGPA above 9.0, at the stage of the graduation of the Batch and who had no history of any disciplinary action and no history of any backlog, from the beginning to the end of their study in MBCET.



GB6.14	Appreciation for the Controller of Examinations and Team in conducting the Examinations(Any other matter with the permission of the Chair)
Decision	<p>Governing Body appreciated the sincere and systematic efforts taken by Dr Pradeep M. the Controller of Examinations and the team for conducting all the examinations scrupulously and enabling the completion of M.Tech Degree programmes within the given duration of two years for the first batch(2020 -2022 Batch) under autonomy.</p> <p>Governing Body also appreciated the dedication and hard work of all the members of the Faculty and Staff in achieving this above goal of enabling the completion of the M.Tech Degree programmes of the first M.Tech batch(2020-2022 Batch) under autonomy within the given duration of two years.</p>
GB6.15	Appreciation for the Faculty and Staff for the high ranking of the College among the Affiliated Engineering Colleges of the APJ Abdul Kalam Technological University in 2022-(Any other matter with the permission of the Chair)
Decision	<p>Governing Body appreciated the dedication and hard work of all the members of the Faculty and Staff in the academic work which had enabled the accomplishment of a high academic ranking among the Engineering Colleges under the affiliating University in respect of the results of the B.Tech 2022 pass out batch.</p>

Rev.Fr John Varghese Palanilkunnathil, Bursar proposed the Vote of Thanks

The meeting was adjourned by 12:30pm with thanks to the Chair

Principal & Member Secretary

Place: Mar Ivanios Vidyanagar

Date:02.09.2022

Approved

Patron & Chairman

Minutes confirmed in the Seventh Meeting

