

MAR BASELIOS COLLEGE OF ENGINEERING AND TECHNOLOGY
(Autonomous College affiliated to APJ Abdul Kalam Technological University)

Mar Ivanios Vidyanagar, Thiruvananthapuram-15

Ref: MBT/PO/IQAC/2023

Date:23.01.2023

PROCEEDINGS

The **Internal Quality Assurance Cell (IQAC)** is re-constituted as per the **UGC Guidelines 2013/2018**. The composition shall be prospectively as follows. The term of office will be for a period of three years or until further orders, whichever is earlier.

Chairperson:	Dr. Abraham T Mathew, Principal
Vice Chairperson:	Dr. S. Viswanatha Rao, Vice Principal & Dean (Academic Affairs –UG) (Coordinator – Strategic Planning)
Management Representative:	Rev. Fr. John Varghese Palanilkunnathil, Bursar
Senior Advisor:	Prof. George Zachariah, Professor, Dept. of S&H & Dean (Student Affairs) (Advisor & Coordinator – NAAC)
IQAC Coordinator:	Dr. Jayashree M.J., Professor, Dept. of ECE (Coordinator – Audits, Member Secretary, IQAC)
Associate IQAC Coordinator:	Ms. Deepa P.L., Asst. Professor, Dept. of ECE
Members: Administrative Officer(s):	Dr. Paul Thomas, Dean (Post Graduate Studies and Research)
	Dr. Neethu Roy, Dean (Research and Consultancy) (Coordinator – NBA)
	Dr. Muraleedharan Nair K., Dean (Administration)
	Dr. S. Ushakumari, Dean (Corporate Relations)
	Dr. Pradeep M., Assoc. Professor, Dept. of MED & Controller of Examinations
	Dr. Tessy Mathew, HoD, Dept. of CSE
	Dr. Jayasree S. HoD, Dept. of CED
	Dr. Jayakumari J., HoD, Dept. of ECE
	Dr. Nisha G.K. HoD, Dept. of EEE
	Dr. Rajesh T. N., HoD, Dept. of MED
	Prof. Joseph Cherian, HoD, Dept. of S&H
	Dr. Christi Francis, HoD, Dept. of PED
	Prof Raju K Gopal, ITMS Head, Professor, Dept. of CSE
Members: Faculty	Ms. Lakshmy S., Asst Professor, Dept. of ECE (Coordinator – Statutory Reports)
	Dr. Swapna P.S., Asst. Professor, Dept. of ECE, Associate Coordinator, NBA
	Dr. Luxy Mathews, Assoc. Prof., Dept. of ECE, Associate Coordinator, NAAC
	Mr. Arvind P., Asst. Prof., Dept. of MED Associate Coordinator, NAAC
	Mr. Praveen G L, Asst. Prof., Dept. of CSE, Associate Coordinator, Audits
	Ms. Soumya A. V., Asst. Prof., Dept. of EEE
	Ms. Rintu Johnson, Asst. Prof., Dept. of CED
Ms. Sabitha S. Nair., Asst. Professor, Dept. of S&H	
Nominees from Alumni:	Mr. Jerin Chacko, 2003 - 2007- Dept. of EED
	Mr. Ajithkumar G S, 2007- 2011 - Dept. of CSE
Nominee from local society:	Mr. Thomaskutty Kochukunju, Corporate Chief Executive Officer (Retd.), Vice President, PTA
Nominees from Employers / Industrialists / Stakeholders:	Mr. Biju Philip, Sr. Vice President, Envestnet.
Nominees from Professional body:	Mr. Aditya S., IET
	Ms. Deepa A. K., Vice Chair WIE AG, IEEE Kerala Section, Senior Member, IEEE
Administrative Staff representative:	Mr. Mohan George, Office Superintendent
Library Representative:	Mr. Binu K John, Librarian
Lab Staff Representative:	Ms. Linumole K. C. (Lab Instructor)
Student Representative:	Mr. Siddharth S. Sukumar, Senate Chairperson

Sd/-
PRINCIPAL

To: All HoDs, All Individuals, Coordinator IQAC (all by email)

MAR BASELIOS COLLEGE OF ENGINEERING AND TECHNOLOGY
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PROCEEDINGS

The Subcommittee of IQAC on **Strategic Planning** has been re-constituted with immediate effect and the composition is as follows. The term of office for this Committee will be three years or until further orders, whichever is earlier.

Chairperson	Dr. Abraham T Mathew, Principal
Coordinator	Prof. S. Viswanatha Rao, Vice Principal & Dean (Academic Affairs – UG)
Management Representative	Rev. Fr. John Varghese Palanilkunnathil, Bursar
Members	Dr. Paul Thomas, Dean (PGSR) Dr. George Zacharia, Dean (Student Affairs) Dr. Neethu Roy, Dean (R&C) Dr. Muraleedharan Nair K, Dean (Administration) Dr. S. Ushakumari, Dean (Corporate Relations) Dr M. J. Jayashree, IQAC Coordinator Dr. Jayasree S. HoD, Dept. of CED Dr. Tessy Mathew, HoD, Dept. of CSE Dr. Nisha G.K. HoD, Dept. of EEE Dr. Jayakumari J., HoD, Dept. of ECE Dr. Rajesh T. N., HoD, Dept. of MED Prof. Joseph Cherian, HoD, Dept. of S&H Dr. Christi Francis, HoD, Dept. of PED
Invitees	Senior Faculty and Experts

Committee shall look after all matters related to the development of the Strategic Plan of the College and the Action Plan for implementing the various policies, Acts, Statutes, Ordinances, Reviews etc. that would become relevant for the College from the organizational viewpoint.

Sd/-
Principal

To: All HoDs, All Individuals, IQAC Coordinator (all by email)

MAR BASELIOS COLLEGE OF ENGINEERING AND TECHNOLOGY
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Date:23.01.2023

PROCEEDINGS

The Subcommittee of IQAC on **NBA Accreditation** has been re-constituted with immediate effect and the composition is as follows. The term of office for this Committee will be three years or until further orders, whichever is earlier.

Chairperson	Dr. S. Viswanatha Rao, Vice Principal & Dean (Academic Affairs –UG)
Management Representative	Rev. Fr. John Varghese Palanilkunnathil, Bursar
Coordinator	Dr. Neethu Roy, Professor CE and Dean (R&C)
Associate Coordinator	Dr. Swapna P.S., Assoc. Prof., Dept. of ECE
Members	Ms. Nimisha Anna Jacob, Asst. Prof., Dept. of CE Mr. Robin Joseph, Asst. Prof., Dept. of CSE Ms. Manju Sreekumar, Asst. Professor, EEE– (In Charge) Dr. Ancy S. Anselam, Assoc. Prof., Dept. of ECE Dr. Premchand V.P., Asst. Prof., Dept. of ME Dr. Suvith V.S., Asst. Prof., Dept. of S&H Dr. Christi Francis, HoD, Dept. of PED
Invitees	Deans, HoDs, Senior Faculty, External Experts

Committee shall look after all matters related to NBA Accreditation and re-accreditation of the Programmes of the College.

Sd/-
Principal

To: All HoDs, All Individuals, IQAC Coordinator (all by email)

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Date:23.01.2023

PROCEEDINGS

With due approval from the Academic Council, the Internal Quality Assurance Cell (IQAC) was constituted as per the UGC Guidelines 2013/2018. A Subcommittee of IQAC on **NAAC Accreditation** has been constituted and the composition is as follows. The term of office for this Committee will be three years or until further orders, whichever is earlier.

Chairperson	Dr Abraham T Mathew, Principal
Management Representative Coordinator	Rev. Fr. John Varghese Palanilkunnathil, Bursar Dr. George Zachariah, Professor, Dept. of S&H & Dean (Student Affairs)
Associate Coordinators	Dr. Luxy Mathews, Assoc. Prof., Dept. of ECE Mr. Arvind P., Asst. Prof., Dept. of MED
Members	Ms. Lakshmy S., Asst. Prof., Dept. of ECE (Criteria I) Dr. Vidya Vilas, Asst. Prof., Dept. of S&H and Dr. Lani Rachel Mathew, Asst. Prof., Dept. of ECE (Criteria II) Dr. Anne Dickson, Asst Prof., Dept. of CSE (Criteria III) Dr. Anupama Krishna D., Asst. Prof., Dept. of CED and Dr. Deepak Raj, AD, Dept. of PED and Mr. Binu K. John, Librarian (Criteria IV) Mr. Anish M. S., Asst. Prof., Dept. of S&H (Criteria V) Dr. Shalu George K., Assoc. Prof., Dept. of EEE (Criteria VI) Mr. Vinu V., Asst. Prof., Dept. of S&H and Dr. Nidhi M.B., Assoc Prof., Dept. of MED (Criteria VII)
Invitees	Deans, HoDs, Senior Faculty, External Experts

Committee shall look after all matters related to the annual submission of AQAR and the work of NAAC Re-Accreditation of the College.

Sd/-
Principal

To: All HoDs, All Individuals, IQAC Coordinator (all by email)

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Date:23.01.2023

PROCEEDINGS

Sub: Institutional Development – Internal Quality Assurance- Internal Audit Cell-Regarding

The Subcommittee of IQAC, **to function as the Internal Audit Cell**, has been re-constituted with immediate effect and the composition is as follows. The term of office for this Committee will be three years or until further orders, whichever is earlier.

Coordinator	Dr. M. J. Jayashree (IQAC Coordinator & Professor, Dept. of ECE)
Associate Coordinator	Mr. Praveen G.L., Asst. Prof., Dept. of CSE
Members	Dr. Jaya S. Pillai, Asst. Prof., Dept. of CED Mr. V.S. Shibu, Asst. Prof., Dept. of CSE Dr. Swapna P.S., Asst. Prof., Dept. of ECE Ms. Manju Sreekumar, Asst. Prof., Dept. of EEE Dr. Vinod V., Asst. Prof., Dept. of MED Ms. Anaswara Johny, Asst. Prof., Dept. of S&H Dr. Deepak Raj., Asst. Prof., Dept. of PED
Invitees	Deans, HoDs, Senior Faculty, External Experts

Committee shall look after all matters related to the internal audits, external academic and administrative peer audits and the preparation/submission of the audit reports, as per the relevant guidelines.

Sd/-
Principal

To: All HoDs, All Individuals, IQAC Coordinator (all by email)

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PROCEEDINGS

Sub: Institutional Development – Internal Quality Assurance- Statutory Reports- Regarding

With due approval from the Academic Council, the Internal Quality Assurance Cell (IQAC) was constituted as per the UGC Guidelines 2013/2018. A Subcommittee of IQAC, **to coordinate Statutory Reports**, has been constituted and the composition is as follows. The term of office for this Committee will be three years or until further orders, whichever is earlier.

Coordinator	Ms. Lakshmy S., Asst. Prof., Dept. of ECE
Members	Ms. Sherin Mathew, Asst. Prof., Dept. of CED
	Dr. Anne Dickson, Asst. Prof., Dept. of CSE
	Ms. Teena Rajan, Asst. Prof., Dept. of ECE
	Ms. Vandana P., Asst. Prof., Dept. of EEE
	Dr. Vinod V., Assoc. Prof., Dept. of MED
	Ms. Jisha J.J., Asst. Prof., Dept. of S&H
	Mr. Arun J.S., Asst. Prof., Dept. of ECE, IEDC Nodal Officer
	Mr. Jijo Jose, Asst. Prof., Dept. of ECE, Convener, IIC
	Dr. Christi Francis., HoD, Dept. of PED
	Mr. Mohan George, Office Superintendent
	Mr. Binu K. John, Librarian
	Ms. Sindhumol L., ITMS
	Mr. Aiju Looke, Accountant, Administrative Staff
Invitees	Deans, HoDs, Senior Faculty, External Experts

Committee shall look after all matters related to the preparation/submission of the statutory reports of the College to AICTE, University, UGC and others, as per the relevant guidelines, in respect of the extension of approval, extension of affiliation, approval of new courses, national / international level ranking, awards, etc.

Sd/-
Principal

To: All HoDs, All Individuals, IQAC Coordinator (all by email)