

MAR BASELIOS COLLEGE OF ENGINEERING AND TECHNOLOGY
(AUTONOMOUS)
THIRUVANANTHAPURAM-695015
INTERNAL QUALITY ASSURANCE CELL
MINUTES OF THE MEETING OF THE IQAC HELD ON 08.06.2022

Sub: Exit meeting of the EXTERNAL PEER EVALUATION

(Annual Peer Evaluation conducted before submitting the Annual Progress Report of the year 2021-2022 to the University Grants Commission by the Autonomous College)

Time : 4.30 PM, Venue: Senatus Hall

Members present

1. Prof (Dr) Sukesh Kumar A., Auditor 1
2. Prof. Abdusamad Alias Salih, Auditor 2
3. Rev.Fr. John Varghese, Bursar
4. Fr. Thomas Mukalumpurathu, Asst. Bursar
5. Dr. Abraham T Mathew, Principal
6. Dr. S. Viswanatha Rao, Vice Principal & Dean (Academic Affairs –UG)
7. Dr. Paul Thomas, Dean (Post Graduate Studies and Research)
8. Dr. Neethu Roy, Dean (Research and Consultancy)
9. Dr. Muraleedharan Nair K., Dean (Administration)
10. Dr Jayakumari J., Professor and Head, ECED
11. Dr. Rajesh T. N., HoD, MED
12. Dr. Tessy Mathew, HoD, CSE
13. Dr. Jayasree S. HoD, CED
14. Dr. Nisha G.K. HoD, EEE
15. Prof Joseph Cheriyan, HoD, S&H
16. Mr Pradeep M., Assoc. Professor, MED & Controller of Examinations

17. Dr. Jayashree M.J., Professor, ECED, IQAC Coordinator, Member Secretary
18. Dr. Swapna P.S., Asst. Professor, ECE
19. Ms. Sabitha S.Nair., Asst. Professor, S&H
20. Dr Vinod V., Asst Professor, AHoD, MED (Invitee)
21. Ms Ann George, Asst Professor, AHoD, CED (Invitee)
22. Dr Jisha John, Asst Professor, AHoD, CSE (Invitee)
23. Ms Shyju Susan Mathew, Asst Professor, AHoD, EEE (Invitee)
24. Ms Anjali C., Asst. Prof., Dept. of CSE (Invitee)
25. Ms. Sheenu P., Asst. Prof., Dept. of EEE (Invitee)
26. Ms. Ancy S Anselam, Assoc. Prof., Dept. of ECE (Invitee)
27. Dr. Premchand V.P., Asst. Prof., Dept. of ME (Invitee)
28. Dr. Jaya S. Pillai, Asst. Professor, CED (Invitee)
29. Mr. Shon J. Das, Asst. Professor, CSE (Invitee)
30. Mr Vaishak S. Nair, Asst. Professor, MED (Invitee)
31. Dr. Vidya Vilas, Asst. Professor, S&H (Invitee)
32. Ms. Lakshmi J.S. Asst. Professor, S&H (Invitee)
33. Ms. Uma. M., Asst. Professor, S&H (Invitee)
34. Dr Archana P. Das, Asst. Professor, S&H (Invitee)
35. Ms. Jisha. J. J., Asst. Professor, S&H (Invitee)
36. Mr. Vinu. V., Asst. Professor, S&H (Invitee)
37. Ms Poorna B.R., Asst. Professor, CSE (Invitee)

Members on leave

1. Dr. George Zachariah, Professor, S&H & Dean (Student Affairs)
2. Ms Teena Rajan, Asst Professor, AHoD, ECE (Invitee)
3. Ms. Nimisha, Asst. Prof., Dept. of CE (Invitee)
4. Dr. Suvith V.S., Asst. Prof., Dept. of S & H (Invitee)

#	Agenda	Discussion/Decision	Responsibility
1.	Prayer	The meeting started with a silent Prayer.	
2.	Welcome	Principal welcomed Prof (Dr) Sukesh Kumar and Prof Salih, the Auditors and other members to the meeting. Principal briefed about the process of evaluation which were completed by the Auditors. He mentioned that the auditors were provided with a draft of the Annual Progress Report 2021-2022 of MBCET(UGC), which was prepared by the Coordinator, IQAC in consultation with the internal team and Head of the Institution, via email in advance and the Peer Team had reviewed the draft and also examined the documents / proofs to verify. The Team had also visited the facilities including the laboratories of Departments of CSE, ECE, EEE, CE and ME. They checked the evidences.	
3.	Address by Auditors	Auditors had given a number of suggestions for improvement of the academic processes and research in the College to make it prepared for the NAAC accreditation and the assessment by NBA in the forthcoming future. The auditors had also suggested modifications in the contents in the draft of the Annual Progress Report 2021-2022 of MBCET(UGC) by adding some contents and also for improving the presentation of the Report. Team was impressed by the team work of the Faculty and Staff but were very critical about the low profile in research. They gave constructive suggestions for the overall development of the College based on their vast experience and erudition.	All members

Meeting adjourned at 5.15 pm

Dr M.J. Jayashree
Member Secretary and IQAC Coordinator
Copy to: All members present, Website, File

Dr. Abraham T. Mathew,
Principal.