



# MAR BASELIOS COLLEGE OF ENGINEERING AND TECHNOLOGY

## INSTITUTIONAL POLICIES

**Policy No. 09**

**Title: CODE OF CONDUCT POLICY**

**Date of Issue: 01.05.2022**

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*MBCET strives to uphold its core values and inculcate in students a culture of being honest and transparent in their personal and professional life, respectful of the opinions and beliefs of others, practicing their profession with conscience and dignity, and making their contributions to the society with accountability and commitment.*

### 1. OBJECTIVES

The purpose of this document is to provide the code of conduct and ethics for students of Mar Baselios College of Engineering and Technology (MBCET), Mar Ivanios Vidyanagar, Nalanchira, Thiruvananthapuram. All students are expected to be aware of this code and abide by it to enable MBCET to meet its own clearly stated objectives, standards and performance targets within a supportive environment.

### 2. SCOPE

This policy is intended for the students of MBCET

### 3. POLICY STATEMENT

#### 3.1 Code of Conduct

Discipline, both in personal and professional matters, is essential for the success of an Engineer. Orderly behaviour on campus will improve one's self-esteem and will help in having good inter-personal relations. The high level of discipline consistent with the superior standards of the Centres of Excellence in Higher Education shall be maintained on the campus.

Students are expected to follow Courteous behaviour, an essential ingredient of Professional Competence. Dishonesty, obscenity in word or act or any other acts of misconduct will invite disciplinary action.

Students shall wear the prescribed uniform and ID cards whenever on the campus.

The College doesn't permit political activity in any form, under any banner in the campus. Students are expected to engage their free time while in campus, by using the Library, Computer facilities or other facilities for co-curricular and extra-curricular activities.

Prepared By	Approved By	Issued By
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Breaches of the rules relating to the conduct of students shall be subject to preliminary investigation by a relevant Committee nominated by the Principal and appropriate action could be taken based on the outcome of the investigation.

The student has a right of appeal against the decision of the Committee. A student may appeal, in writing, to the Principal against the decision of the Committee.

### **3.2 Prevention of Ragging**

Ragging, in any form is prohibited by law. The Govt. of Kerala has banned ragging in Educational Institutions / Hostels vide the Kerala Prohibition of Ragging Act 1998 Section 3 which makes ragging punishable with an imprisonment up to a term of 2 years and a fine up to Rs.10000. This could also lead to dismissal of the student from the Institution. The students so dismissed shall not be admitted to any other Educational Institution for three years.

### **3.3 Sexual Harassment**

Students should note that sexual misconduct or harassment encompasses a range of conduct, including but not limited to sexual assault, unwanted touching or persistent unwelcome comments, e-mails, or contents in social media, of an insulting or degrading sexual nature, which may constitute harassment, which shall depend of the circumstances of each case.

### **3.4 Professional Ethics and Academic integrity**

As an institution with a vision to mould professionals as epitomes of noble values, the Institute gives importance to professional ethics and is committed to fostering a vibrant learning environment based on the principles of social commitment. Academic Integrity encompasses honesty and responsibility and awareness relating to ethical standards for the conduct of academic work. The Institute believes that in all academic work, the ideas and contributions of others must be appropriately acknowledged. It is expected that the students adhere to the ethical standards.

## **4. RESPONSIBILITY**

Students are responsible to be aware of and adhering to the code of conduct and ethics.

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Staff of the College is expected to monitor and guide students to follow good conduct, professional ethics and academic integrity.

Anti Ragging Committee, Ethics Committee and Grievances & Appeals Committee shall ensure that the cases of misconduct mentioned in the policy are addressed as required.

### **5. RELATED PROCEDURES AND OTHER DOCUMENTS**

- i. Procedure for Academic Discipline
- ii. Procedure for Grievance Redressal

### **6. POLICY HISTORY**

<b>Version/Date</b>	<b>Remarks</b>
V1.0	Original Version.
V2.0	Revised to reflect the content in a more structured way and to aid systematic implementation.

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**DSGN: Dean (AA-UG)**  
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**Date:**

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