



# MAR BASELIOS COLLEGE OF ENGINEERING AND TECHNOLOGY

## INSTITUTIONAL POLICIES

**Policy No. 03**

**Title: RESEARCH AND DEVELOPMENT POLICY**

**Date of Issue: 01.05.2022**

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MBCET is committed to serve society by engaging in State-of-the-Art Research to address the various challenges and imparting quality education to ensure a future that evolves from the pursuit of excellence.

### 1.0. OBJECTIVES

- 1.1 Create a vibrant atmosphere with continued and effective support for the faculty, staff, and students of MBCET in pursuit of research activities.
- 1.2 Create, maintain and enhance infrastructure to enable the conduct of state-of-the-art research.
- 1.3 Provide a framework for the conduct of research in a transparent, socially responsible, and ethical manner.
- 1.4 Maintain a rational, transparent, and efficient system for the management of all research processes.
- 1.5 Enhance the research profile of the institution through academic and industrial collaborations involving active and mutually beneficial R&D.

### 2.0. SCOPE

The policy applies to the faculty, students, and staff of MBCET and those who have registered under the institution for their research activities. This also includes faculty, staff, or students from other organizations who are allowed to use the facilities of the institution, approved by the authorities concerned.

### 3.0. POLICY STATEMENT

The policy statements are formed for providing the additional benefit to the faculty for involving the research activities.

- 3.1 MBCET offers an environment and necessary facilities which are conducive to research activities.

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- 3.2 The staff, faculty, and students pursue cutting-edge basic, targeted, and applied research in various domains transparently and responsibly, for the advancement of knowledge and development of novel processes, technologies, and products.
- 3.3 It is mandatory that the faculty, staff, and students undertaking research, demonstrate integrity and professionalism, fairness and equity, and intellectual honesty.
- 3.4 It is ensured that the outcomes of research are appropriately disseminated to reach the widest possible audience at both national and global levels.
- 3.5 MBCET considers research as an integral part of the responsibilities of faculty and staff.
- 3.6 The staff members who significantly contribute to quality research and keep high ethics in research undertaken are recognized through faculty promotion schemes and incentives.
- 3.7 MBCET ensures that no use of research or survey methodology or technique violates professional ethics pertaining to the health, safety, privacy, and other personal rights of any human being.

### 4.0. RESPONSIBILITY

To develop a high-quality research ambiance in the Institute and motivate faculty for research at par with National and international standards, a Research Promotion Committee is constituted. The R&D activities in the individual departments are monitored by Department RPC (DRPC) headed by the Head of the respective Department.

RPC has the responsibility for the development of rules, procedures, and guidelines for granting research support, instituting awards, and supporting all other related activities.

The committee also defines procedures and guidelines for undertaking research activities and these guidelines are presented in the document for Procedures.

### 5.0. RELATED PROCEDURES AND OTHER DOCUMENTS

- a) Publication Policy
- b) Consultancy Policy
- c) Policy for Personal Development Allowance

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- d) Faculty Promotion Scheme
- e) Staff Incentive Schemes
- f) Procedure for in-house funding

### 6.0 POLICY HISTORY

Version/Date	Remarks
V1.0	Original Version titled Research Policy [Prepared by Dr. Neethu Roy, Dean (R&C)]
V2.0	Revised and renamed as “Research and Development Policy” <ul style="list-style-type: none"><li>- Objectives and the policy statements are fine-tuned in line with the vision of the institution, leaving out the procedures.</li><li>- The detailed description of the constitution and the roles and responsibilities of RPC is excluded.</li><li>- All related procedures and policies are listed.</li></ul>

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