

Mar Baselios College of Engineering & Technology
Mar Ivanios Vidyanagar, Nalanchira, Trivandrum-15

IQAC
Minutes of the meeting

Date : 27/08/2020

Venue : Conference Hall

Time : 9.30am – 9.50am

Members :

Chairperson: Dr. T. M. George, Principal
Management Representative: Fr. John Vilayil, Bursar
Administrative officers: Prof. S. Viswanatha Rao, Vice Principal
Prof. (Dr.) Paul Thomas, Dean (PG)
Dr. Neethu Roy, Asst. Dean (R&D)
Dr. S. Jayasree (HoD, CE)
Dr. Tessy Mathew (HoD, CSE)
Prof. A. S. Shajilal (HoD, EEE)
Dr. M. J. Jayashree (HoD, ECE)
Dr. Rajesh T. N. (HoD, ME)
Prof. Joseph Cherian (HoD, S&H)
Ms. Christi Francis (HoD, PE)
Coordinator: Prof. (Dr.) George Zachariah
Faculty members: Mr. Deepak Raj (ADPE)
Prof. Raju K Gopal (ITMS)
Ms. Divya R. S. (Asst. Prof., Dept. of CS)
Ms. Ann George (Asst. Prof., Dept. of CE)
Mr. Remil George Thomas (Asso. Prof., Dept. of ME)
Ms. Jomole Joseph Peedikayil (Asst. Prof., Dept. of EEE)
Dr. Sreedevi P. (Asst. Prof., Dept. of ECE)
Ms. Deepa P. L. (Asst. Prof., Dept. of ECE)
Ms. Sabitha S. Nair (Asst. Prof., Dept. of S&H)

Nominees from local
society, Students and
Alumni:

Mr. Ajithkumar G S, 2011-CS
Mr. Jerin Chacko, 2007-EE

Nominees from Employers
/Industrialists/stakeholders:

Ms. Geethakumari S., Consultant, Kerala Startup Mission.
(Retd. Dy CE, KSEB)
Mr. Biju Philip, Sr. Vice President, Envestnet

Administrative staff
representative:

Mr. Mohan George, Section Officer

Library representative:

Mr. Binu K John, Librarian

Lab staff representative:

Mrs. Linumole K. C. (Lab instructor)

Student representative:

Senate Chairperson/General Secretary

#	Agenda	Discussion/Decision	Responsibility
1.	Previous meeting minutes	<ul style="list-style-type: none"> Autonomy: Expert team visited the campus on 30th and 31st January 2020. Our institution has been granted autonomous status for 10 years, starting from 2020 academic year onwards, by University Grants Commission (UGC). IQAC has been expanded and grouped under four categories: Internal/External Audits, Accreditation, Annual Reviews and Statutory Reports. Separate teams were formed under each category. 	Principal
2.	AQAR and action plan	<ul style="list-style-type: none"> AQAR for the academic year July 2019 to June 2020 is ready. This was the fourth report after the accreditation. It has been approved by IQAC. Online submission will be completed by the first week of September 2020. Action plan of the academic year 2020-2021 is ready 	NAAC Coordinator
3.	NAAC reaccreditation	<ul style="list-style-type: none"> Vice-Principal and NAAC coordinator have addressed all the department level coordinators and criteria coordinators about the procedure to be followed for the preparation of the 5th AQAR and the Re-accreditation Report (RAR). As per the guidelines, we have to submit the RAR after 4 and a half years of accreditation. It should be submitted online. NAAC is periodically updating the guidelines. The guidelines of December 2020 should be followed for the preparation of final AQAR and RAR. 	NAAC Coordinator
4.	AoM	<ul style="list-style-type: none"> 	

Meeting ended at 9.50am

Copy to: All members, website, File

Prepared by: Ms. Deepa P. L.

Vetted by: Dr. T. M. George, Principal.