



**MAR BASELIOS COLLEGE OF ENGINEERING AND TECHNOLOGY  
THIRUVANANTHAPURAM-695015**

**Department of Electronics and Communication Engineering**

MINUTES OF MEETING: SECOND MEETING OF BOARD OF STUDIES(AUTONOMOUS)

VENUE: SENATUS HALL / ONLINE

DATE: 04:02:2021(THURSDAY)

TIME: 03:00PM

**Members present:**

1	Dr. M. J. Jayashree, Professor & Head	Chairman
2	Dr. P.P. Deepthi, Professor & Head, Dept. of ECE, NITC(Attended Online)	Member
3	Dr. S. Raghavan, Visiting Professor, Dept. of ECE, NITT(Attended Online)	Member
4	Dr. G. K.Giridhar, Professor, Dept. of ECE, IIT Madras (Attended Online)	Member
5	Dr. P. Muthuchidambaranathan, Professor & Head, Dept.of ECE, NITT (Attended Online)	Member
6	Dr. M. Meenakshi, Professor, College of Engg. Guindy(Attended Online)	Member
7	Dr. S. M.Sameer, Professor, NITC (Attended Online)	Member
8	Dr. Seena V. Assoc. Professor, Dept. of Avionics, IIST(Attended Online)	Member
9	Ms. Minu Maria Joseph, Senior Engineer, Tata Elxsi Limited (Attended Online)	Member
10	Prof. S. Viswanatha Rao, Vice Principal	Member
11	Dr. Paul Thomas, Professor & Dean (PG)	Member
12	Dr. Jayakumari J., Professor	Member
13	Ms. Luxy Mathews, Assoc. Professor	Member
14	Ms. Swapna P.S.,Asst. Professor	Member
15	Ms. Teena Rajan, Asst. Professor	Member
16	Dr. Sreedevi P., Asst. Professor	Member
17	Ms. Deepa P.L., Asst. Professor	Member
18	Ms. Lani Rachel Mathew, Asst. Professor(Attended Online)	Member
19	Mr. Jinu Baby, Asst. Professor	Member
20	Mr. Anoop K. Johnson, Asst. Professor	Member
21	Ms. Ann Mary Alex, Asst. Professor	Member
22	Ms. Athira V., Asst. Professor	Member
23	Ms. P.P. Hema, Asst. Professor	Member
24	Ms. Riya John, Asst. Professor(Attended Online)	Member
25	Ms. Anu Susan Philip, Asst. Professor	Member



26	Mr. Sherry Varghese George, Asst. Professor	Member
27	Ms. Roselin Raju, Asst. Professor	Member
28	Ms. Amritha B.J., Asst. Professor	Member
29	Ms. Ancy Joy, Asst. Professor(Attended Online)	Member
30	Mr. Arun J.S., Asst. Professor	Member
31	Mr. Jithin M. George, Asst. Professor(Attended Online)	Member
32	Mr. Jijo Jose, Asst. Professor	Member
33	Dr. Tessy Mathew, Assoc. Professor & Head, CS Dept(Attended Online)	Invitee
34	Dr. Nisha G. K, Professor & Head, Dept. of EE (Attended Online)	Invitee
35	Ms. Sabitha S. Nair, Asst. Professor, Dept. of S&H (Attended Online)	Invitee
36	Ms. Anc y S. Anselam, Assoc. Professor	Member Secretary

**Members on leave:** Mr. Balamurali L., Ms. Remya Annie Eapen, Ms. Lakshmy S  
Nomination awaited from APJ Abdul Kalam Technological University.

### Minutes of Meeting

Item	Subject
EC:BS 2.01	<b>(a) Invocation</b>
	<b>(b) Welcome Note by Chair</b>
	<b>(c) Confirmation of the Minutes of the First Meeting of the Board of Studies held on 18/11/2020.</b>
<b>Gist</b>	<p>Proceedings began with a silent prayer.</p> <p>Secretary apprised that there was quorum for the meeting as the 32 members and 3 invitees were present for the meeting.</p> <p>The Chairman welcomed all the members to the second meeting of the Board of Studies.</p> <p>Minutes of the first meeting was confirmed by the Board of Studies.</p>
EC:BS 2.02	<b>Report on the actions taken/actions pending on the pertinent decisions in the Minutes of the First Meeting of the Board of Studies held on 18/11/2020.</b>
<b>Decision</b>	Board of Studies(BOS) resolved to take the action taken report on record, and to proceed accordingly.
EC:BS 2.03	<b>Report on Admission, activities and achievements in the Department after the first meeting of Board of Studies held on 18/11/2020.</b>
<b>Decision</b>	<p>Chairman presented a PPT showing the summary on the status of admission of 2020 batch of B.Tech and M.Tech Programmes, achievements and activities in the department after first BoS meeting.</p> <p>During presentation Chairman clarified to the query put forward by Dr. Raghavan,</p>



	prior to the meeting through e-mail, regarding the number of students in the M.Tech batch.
<b>EC:BS 2.04</b>	<b>Consideration of full M. Tech Curriculum 2020 admission and recommendation of B Tech Curriculum.</b>
<b>Decision</b>	The Chairman presented the M.Tech Curriculum and mentioned about the additional four electives added as per the suggestion from the external members during first BoS meeting. BOS examined the presented M.Tech curriculum and approved the same. Curriculum for the B.Tech Programme was approved.
<b>EC:BS 2.05</b>	<b>Consideration of full Syllabus of the Courses to be offered by the Department for Third and Fourth semesters in the B.Tech Programme for approval.</b>
<b>Decision</b>	The Chairman presented the third and fourth semester syllabus of B.Tech programme. BOS examined the same and was approved.
<b>EC:BS2.06</b>	<b>Consideration of full Syllabus of Third and Fourth semester M. Tech and added electives of M2.</b>
<b>Decision</b>	The BoS examined the proposed Syllabus and approved the same.
<b>EC:BS 2.07</b>	<b>Consideration of the policy guidelines on the conduct of the End Semester Examination, Question paper setting, paper valuation, publication of results, Re-examination/supplementary examination for B.Techprogramme under the autonomy scheme 2020.</b>
<b>Decisions</b>	BoS examined the proposed policy guidelines on the conduct of the End Semester Examination, Question paper setting, paper valuation, publication of results, Re-examination/supplementary examination for B.Tech programme under the autonomy scheme 2020 and approved the same. The Chairman mentioned about the plan to conduct offline exam as a reply to the enquiry by Dr.Seena about the mode (online/offline) conduct of ESE.
<b>EC:BS 2.08</b>	<b>Consideration of the policy guidelines on the conduct of the End Semester Examination, Question paper setting, paper valuation, publication of results, Re-examination / supplementary examination for M. Tech programme under the autonomy scheme 2020.</b>
<b>Decision</b>	BoS examined the policy guidelines on the conduct of the End Semester Examination, Question paper setting, paper valuation, publication of results, Re-examination / supplementary examination for M. Tech programme under the autonomy scheme 2020 and approved the same. Dean PG and Research mentioned that, the results will be published only against the register number of students as a reply to the enquiry by Dr.Meenakshi about the publication of results without revealing the identity of students.
<b>EC:BS2.09</b>	<b>Discussion on Regulations of both B. Tech and M. Tech.</b>



<b>Decisions</b>	<p>Chairman highlighted the minimum credit requirements and number of chances the students will get to clear the courses.</p> <p>BoS approved the B.Tech regulation.</p> <p>Chairman mentioned that, the MTech regulation is broadly inline with KTU and few corrections were there in the draft version present in the agenda notes. The Chairman informed that the modified regulations will be circulated once again.</p>
<b>BS:EC 2.10</b>	<b>Consideration of the Panel of Examiners for question paper setting &amp; evaluations, broad guidelines for selecting examiners of the End Semester Examination of B. Tech &amp; M. Tech</b>
<b>Decisions</b>	<p>The Chairman presented the first semester B.Tech and M.Tech panel of examiners.</p> <p>BoS approved the same.</p>
<b>BS:EC 2.11</b>	<b>Constituting the Examination Cell and the appointment of Deputy Controllers of Examination</b>
<b>Decisions</b>	BoS took note of the Constitution of the Examination Cell and appointment of Controller of Examinations and the Deputy Controllers of Examinations.
<b>BS:EC 2.12</b>	<b>Any other Matter(AoM) with the permission of the Chair</b>
<b>Decisions</b>	<ol style="list-style-type: none"> <li>1. Dr.Giridhar suggested to group the elective courses in an year into a single pool to provide a choice of 2 out of 8 rather than 1 out of 4 in each electives. Also suggested to increase the credits of project course to at least 1/3<sup>rd</sup> of total credits of M.Tech TCE programme.</li> <li>2. Dr. Sameer commented that, from NBA accreditation point of view, the credit distribution of various semesters should be more or less uniform. Since there exist correspondence between number of credits and contact classes, suggested to revise the number of credits in each semester to rectify the imbalance of M.Tech TCE programme.</li> <li>3. Dr. Sameer pointed that, the course Spread Spectrum Communication under Elective - I is not a correct fit there since the fundamental course Wireless Communication and Networks appears only under Elective –II of M.Tech TCE programme.</li> <li>4. Dr.Giridhar commented that, third semester of B.Tech in ECE seems to be more towards Micro Electronics and Circuit Theory. Since it is ECE stream, better to mix courses from areas like communication, circuit theory and microelectronics from s3 onwards. Also, suggested to shift Signals and Systems to third semester and Solid State Devices to fourth semester.</li> <li>5. Dr. Giridhar and Dr. Raghavan Suggested not to combine the Numerical methods with Probability and Random Process. Also suggested that, courses like Probability and Random Process are to be taught by ECE faculty for the benefit of students. Commented to increase the credits of the same course to more than 4.</li> <li>6. Dr. P. Muthuchidambara Nathan suggested that, to equalize the credits in the MTech curriculum the seminar course in the first semester can be shifted to 3<sup>rd</sup> or 4<sup>th</sup> semester.</li> <li>7. Dr.Giridhar commented to add more senior members in the panel to improve the quality of question papers, and for academic evaluation</li> <li>8. Dr. Meenakshi and Dr. Seenaa suggested to allow the year-back students to sit in the junior classes rather than sending them to home, to avoid the issue</li> </ol>



	<p>of losing motivation and to get more attention since they may be the students to get additional support.</p> <p>9. Dr. Raghavan mentioned that MBCET has earned the unique distinction of autonomous status due to its continuous academic performance and strictness, prior to the meeting through e-mail. As brought up during the first meeting, he re-iterated that, MBCET can add some reforms like not having marks for attendance so that autonomous status privilege can be fully exercised.</p> <p>BoS noted the suggestions for future action.</p>
--	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Chairman proposed the Vote of Thanks.

Meeting adjourned at 04.05 pm.

Date.05.02.2021

Member Secretary  
( Ms. Ancy S. Anselam)

CHAIRMAN  
(Dr. M. J. Jayashree)

Approved with permission for circulation among the BoS Members

-----\*-----