



MAR BASELIOS COLLEGE OF ENGINEERING AND TECHNOLOGY(MBCET)
THIRUVANANTHAPURAM-695015

MINUTES OF MEETING: FIRST MEETING OF THE BOARD OF STUDIES (AUTONOMOUS)

VENUE: SENATUS HALL

DATE: 20.11.2020 (FRIDAY)

TIME: 03:00PM

Members present:

1	Dr. Tessy Mathew	Chairman
2	Dr.B.S.Manoj (Attended Online)	Member
3	Dr.John Jose (Attended Online)	Member
4	Dr.S.D.MadhuKumar (Attended Online)	Member
5	Dr. Deepak Garg (Attended Online)	Member
6	Dr. Sandeep Chandran (Attended Online)	Member
7	Mr.Sreedish P S (Attended Online)	Member
8	Dr.Vikraman Nair	Member
9	Prof. Raju K Gopal	Member
10	Ms.Asha S	Member
11	Dr.Jisha John	Member
12	Mr. Praveen G L	Member
13	Mr. Shibu V S	Member
14	Ms. Devi Priya V S	Member
15	Ms. Anne Dickson	Member
16	Ms. Poorna B R (Attended Online)	Member
17	Ms. R S Divya	Member
18	Ms. Anjali C	Member
19	Ms. Gayathri K S	Member
20	Mr. Binu Jose	Member
21	Ms. Jisha Jose	Member
22	Ms. Shini Renjith	Member
23	Ms. Kiran Baby	Member
24	Mr. Ramjith R P	Member
25	Ms. Jesna Mohan	Member
26	Ms. Jayalekshmi J	Member
27	Ms. Vinny Pious (Attended Online)	Member
28	Ms. Anjali S	Member
29	Ms.Dhanya L K	Member
30	Ms. Lakshmi J S	Invitee



31	Dr. Veena Nair	Invitee
32	Ms. Anu Susan Philip (Attended Online)	Invitee
33	Mr. Anoop Johnson (Attended Online)	Invitee
34	Ms. Tisny DB (Attended Online)	Invitee
35	Ms. Athira V (Attended Online)	Invitee
36	Ms. Nimisha Anna Jacob (Attended Online)	Invitee
37	Dr. Nisha G K (Attended Online)	Invitee
38	Dr. Rajesh T N (Attended Online)	Invitee
39	Dr. Neeradha C K (Attended Online)	Invitee
40	Mr. Shon J Das	Member Secretary

Members on leave: Mr. Bipindev, Mr. Robin Joseph,

Nomination Awaited from APJ Abul Kalam Technological University.

Minutes

Agenda Note Item	Subject
CS:BS 1.01	Welcome Note & Introduction of Members
Gist	<p>Chairman disclosed that College had written letter to University requesting the nomination to the BoS and the nomination was awaited.</p> <p>Proceedings began with one-minute silent prayer by the attendees.</p> <p>The Chairman introduced all the Subject Experts and offered welcome to them and the members to the Board of Studies.</p>
CS:BS 1.02	<p>Consideration of (1) the Orders from the University Grants Commission on conferment of the Autonomous status to the College, (2) orders by the Government of Kerala (3) the Notification by the University(KTU), (4) the UGC Regulations-2018 and (5) the Notification by the Malankara Catholic Educational Society(MCES), Trivandrum on the constitution of the statutory bodies of the College and to take these Orders on record for further action.</p>
Decision of the body	<p>Board of Studies (BoS) determined to take the following documents on record, and to proceed accordingly:</p> <p>(1) UGC Letter No. F.22-1/2017(AC) dated 15.07.2020. (2) Letter No. J2/120/2019/HEDN dated 24.07.2020. (3) Notification No. KTU/SO(ADMIN) 2904/2019 dated 18.09.2020. (4) UGC Regulations on Autonomous Colleges dated 12.02.2018. (5) MCES Notification No. MAT/ Ed.IV/PC/MBC05/389/2020 dated 05.10.2020.</p>
CS:BS 1.03	<p>Consideration of the decision of the Governing Body and the Academic Council on the constitution of the Board of Studies, vide Section 13 Clause</p>



	13.5 of the UGC Regulations-2018 as applicable for Autonomous Colleges, for adoption and further action.
Decision of the body	BoS renowned the directions of the Governing Body with regard to the Member Secretary. Mr.Shon J Das was coopted as the Member Secretary by the BoS.
CS:BS 1.04	Consideration of the Vision and Mission Statements of the Department in the autonomous system and the remarks of the Academic Council for reviewing the statements and the discussions for further action.
Discussions	The Chairman interpreted the proposed Vision and Mission statements of the Department in the light of the corresponding statements of the College. The Subject Experts expounded the specification of research in the Mission statement.
Decision of the body	BoS noted the suggestions for future actions.
CS:BS 1.05	Considering the Programmes being offered by the College and the Curriculum Framework to be followed under Autonomy, and adopting the same for further action.
Discussions	The Chairman conferred the B.Tech Curriculum Framework to be followed under Autonomy. The role of Activity points and the different Activities for which the points would be allotted were also described, the draft of which is being prepared. a) Curriculum framework for the B.Tech Programme was approved with the following b) Curriculum framework for the M.Tech Programme was approved with the following Members raised the following suggestions: 1. Go along of Courses in B.Tech minors and honours and their option pattern by the students should be flexible. 2. Balancing of credits across the semesters should be taken into consideration. 3. KTU frame work of curriculum can be followed as we are in the early stages of migration to autonomy, with maximum flexibility on opting elective courses
Decision of the body	BoS has decided to follow the KTU system in the academic year 2020-21, and to follow the presented credit system. The Chairman acknowledged to assimilate the suggestions by subject Experts in the following academic years.



CS:BS 1.06	Consideration of the Curriculum and the Syllabi of the Courses to be offered by the Department for the First Year level in the B.Tech Programmes for approval.
Discussions	<p>The Chairman presented the Syllabi of the Courses to be offered by the Department for the First Year level in the B.Tech Programmes for approval.</p> <p>The BoS inspected the proposed Syllabus and gave the following comments:</p> <ol style="list-style-type: none"> 1. Selection of elective courses from bucket system can refrain enthusiastic students from opting their subjects of interest. 2. Inconsistency of programme related courses in first year should be readdressed. 3. Provision of combining basic science courses can be analysed for future inclusion. 4. Subject Experts welcomed the first-year credit division of 17 in semester1 and 2. 5. Programming in Python can be included as common subjects for all B.Tech programmes as it can be helpful in the course of time for their technology development. 6. Knowledge gathering on Programming paradigms is required for the graduates to excel in the industry. 7. The subject Data Communication can be dislodged, as the subject Computer Networks is taught in the junior semester. Instead Advanced Data Communication can be included. 8. CSE programme students can be benefitted from opting the department offered minor courses should also be analysed for future reference. 9. It was suggested to check the prerequisite of minor and open elective courses offered by the department like Introduction to Mobile Computing (open elective). 10. More emphasis on project work can be included in the last year by minimising the course, giving ample time to complete student projects.
Decision of the body	The suggestions given by the Subject Experts will be considered in the following academic years.
CS:BS 1.07	Consideration of the Curriculum and Syllabi of the Courses to be offered by the Department for the M.Tech Programmes for approval.
Discussions	<p>The Chairman presented the Syllabi of M.Tech.</p> <p>BoS examined the proposed course code and gave the following comments:</p> <ol style="list-style-type: none"> 1. All M.Tech Courses should include hands on provision or project based learning. 2. Can reconsider the curriculum to incorporate only seminar and project phase in the second year. 3. Subject expert pointed out incompetency in the assessment of blooms taxonomy levels- evaluate and create.

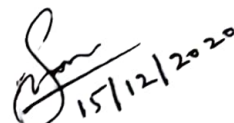


Decision of the body	The suggestions given by the Subject Experts will be considered in the following academic years.
CS:BS 1.08	Consideration of the Academic Calendar for the first Semester of the B.Tech and M.Tech Batches being admitted under Autonomy in 2020-21 and the directions there on by the Academic Council and adopting the same for further action.
Discussions	<p>A broad framework of the Semester schedule was presented by the Chairman.</p> <p>BoS was apprised that College was following the timetable with 5-day week where the class hours was from 9:40AM to 4:30PM (Monday to Friday). As per the instructions from the Government due to Covid -19 pandemic, the timing was changed with the duration from 8:30AM to 1:30PM. There is a special timetable for Friday with the timing from 8:00AM to 1:00PM.</p> <p>BoS approved the academic calendar.</p>
Decision of the body	The suggestions given by the BoS will be considered.
CS:BS 1.09	Considering the new Proposal for the B.Tech Programme.
Discussions	<p>BoS was apprised that the draft of proposal has been put forward for further approval from KTU.</p> <p>Lack of expertise especially from industry in the proposed programme faculty should be addressed with utmost preference.</p>
Decision of the body	The suggestions given by the BoS will be considered.
CS:BS 1.10	<p>Reporting items</p> <ol style="list-style-type: none"> (1) Reporting on the constitution of IQAC. (2) Reporting on the constitution of Examination Cell. (3) Reporting on the appointment of Director of Corporate Relations for the College.
Discussions	<p>Following items were reported.</p> <ol style="list-style-type: none"> 1) The IQAC will be an integrated Data Handling Unit that supports all the Accreditation activities of NAAC, NBA etc. and provide assistance in the internal quality control. 2) The College has created a new Portfolio of Corporate Relations and appointed Dr. T M George (former Principal) as the first Director of Corporate Relations. <p>The newly formed portfolio would be enhancing and promoting students' and Faculty innovative research works. It should also be benefiting the placements and trainings opportunities for the students.</p>



CS:BS 1.11	Any other Matter with the permission of the Chair
Discussions	The chairman briefed the suggestion from BoS of Mathematics, to include the course on Probability Distribution as an elective course for the CSE programme as it was detached from the curriculum proposed by KTU for the academic year 20-21.

Meeting adjourned at 05.00 pm with thanks to the Chair.



15/12/2020

Member Secretary

(Mr. Shon J Das)

Date. 20.11.2020

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Approved with permission for circulation among the BoS Members



15/12/2020

CHAIRMAN

(Dr. Tessy Mathew)