

MAR BASELIOS COLLEGE OF ENGINEERING AND TECHNOLOGY

Consultancy Policy Statement

MBCET is committed to encourage 'Consultancy' as an effort to fulfill its Vision and Mission, using the expertise available for promoting and achieving professionalism and excellence serving the Society.

Revised Guidelines

In accordance with the policy of the AICTE and Government of Kerala, the Collage is committed to promote Consultancy.

Guidelines

Article I Academic Staff and Non- Academic Staff may engage in Free or Remunerated Consultancy Activities for third parties through the Institution or on a personal basis.

Article II They may retain remuneration received from Consultancy, including benefits in kind, subject to the conditions fixed by Management, from time to time, if the Consultancy work is undertaken through the Institution.

Article III If the Consultancy work is at the Individual Level, the remuneration received from Consultancy shall go to the Individual, provided he/she does not use the facilities of the Institution and incur any kind of liability for the Institution.

Article IV Before giving any undertaking to engage in Consultancy Activities, the Members of the Academic, Technical and Administrative Staff must obtain prior approval of the Management.

Article V Consultancy work shall be undertaken ensuring that the Institution is approximately indemnified against any legal implications and financial risk

Article VI Definition of Consulting

For the purpose of this policy, "Consulting" is taken to mean the remunerated application of a Staff Member's professional expertise for the benefit of a third part, typically an Industrial, Commercial, Governmental or other Professional Institution.

The work might, for example, involve:

- Advice
- Problem – solving
- Direction of research
- Teaching
- Testing

For the purpose of this policy, consultancy does not cover the following types of activity:

- External examination and assessment
- Authorship of academic textbooks
- Editorship of a professional/academic journal or publication
- Office holder of a professional body
- Contributing to broadcast media programmes.
- Public service such as serving on Government Public Body in the capacity of an expert
- Work which falls outside the professional expertise for which the member of staff is employed at MBCET.
- Non-executive directorships (which should be reported to the Principal)

The above list is not exhaustive, but serves to provide an illustration to those activities that are outside the scope of the consultancy policy.

Article VII Principles of Consulting

The ability to engage in consulting activities is guided by the following principles:

- Consultancy is a privilege, not a right
- The Institution must be safeguarded against conflicts of interest (including IPR) and indemnified against financial risk
- Activities undertaken must not detract from the contributions to MBCET which the member of staff is being employed
- If the activities of the College (including materials and support staff) are used, fair reimbursement must be made to the Institution